

**REGULAR MONTHLY MEETING
HUNTINGDON BOROUGH COUNCIL
NOVEMBER 15, 2016
7:30 P.M.**

The Regular Monthly Meeting of Huntingdon Borough Council was called to order on Tuesday, November 15, 2016, at 7:30 P.M. in the Borough Council Chambers, 530 Washington Street, Huntingdon, PA 16652.

Councilperson Gradwell gave the Invocation followed by the Pledge of Allegiance.

The following members were present for the meeting: President David Quarry, Vice-President Jim Bair, Donna Isenberg, James Decker, Sr., John Gradwell, Nicole Houck, Ron Enyeart, Solicitor Richard Wilson, Borough Engineer Kevin Nester, Assistant Borough Secretary Melody J. Parsons, Junior Councilperson Madison Troha, and Borough Manager William W. Wheeler.

Visitors: Sign in Sheet attached.

WELCOME TO VISITORS: President Quarry welcomed the visitors and asked that anyone wishing to address Council come forward and states his or her name and address for the record.

There were not any visitors wishing to speak.

Motion was made by Councilperson Houck, seconded by Councilperson Enyeart to approve the following minutes. **Motion carried.**

- a. Water and Sewer Committee Meeting, October 6, 2016
- b. Community Development Committee Meeting, October 6, 2016
- c. Parks, Recreation & Public Property Committee Meeting, October 6, 2016
- d. Special Administrative Committee Meeting, October 6, 2016
- e. Maintenance Committee, October 11, 2016
- f. Public Safety Committee Meeting, October 11, 2016
- g. Administrative Committee Meeting, October 11, 2016
- h. Regular Council Meeting, October 18, 2016

Motion was made by Councilperson Enyeart, seconded by Councilperson Gradwell recommending the bills payable for October 2016 be approved for payment. Invoices have been reviewed. **Motion carried.**

Motion was made by Councilperson Gradwell, seconded by Councilperson Houck recommending the Financial Statements for September 2016 be approved. **Motion carried.**

Old Business-none

New Business

Motion was made by Councilperson Enyeart, seconded by Councilperson Houck recommending the approval of Resolution No.10-2016 adopting written procedures on how professional services are chosen for its pension plans in order to comply with Act 44 of 2009 and the Auditor General's recommendation. **Motion carried.**

Approval of Payment

Motion was made by Councilperson Bair, seconded Councilperson Enyeart recommending the approval of the payment in the amount of \$45,600.00 to I.K. Stoltzfus for repairs to the Arch Pump Station. **Motion carried.**

Announcements: There were not any announcements.

Committee Reports:

Water & Sewer Committee - Chairperson Bair did not have a report.

Councilperson Gradwell asked how far we are in the completion of the punch list. Eng. Nester stated that the stairs and platform have arrived and will be installed Thursday. The floodgate will be shipped on Friday.

Parks, Recreation & Public Property Committee - Chairperson Houck stated that Councilperson Bair and Councilperson Decker attended the DCNR grant workshop. The next step is that we need to schedule a conference call with the regional advisor. Council needs to narrow down their focus on what they would like to apply for. Councilperson Houck would like to schedule a special meeting for the purpose of review DCNR grant options. The special meeting is scheduled for November 23rd at 5:00 pm. Councilperson Houck wished everyone a happy thanksgiving.

Maintenance Committee – Chairperson Enyeart reported the leaf vac is out and following the maintenance schedule. Manager Wheeler added that the street sweeper and the leaf vac will both be out depending on the weather.

Community Development Committee – Chairperson Decker reminded everyone of the next strategic planning meeting scheduled for November 22nd at 6:30 pm. He invites everyone to attend.

Public Safety Committee – Chairperson Isenberg reminded that we need to put a public notice in the daily news for the stop sign at the high school.

Chief's Report – Chief Brenneman wanted to remind everyone that over the holidays to keep your packages out of sight in your car.

Administrative Committee - Chairperson Quarry did not have a report.

Council President's report- President Quarry commended the maintenance dept. on leaf removal, etc. and also the Water Dept. and he is glad to see both Supervisors here tonight. He would like to wish everyone a happy thanksgiving.

Mayor's report-Councilperson Bair had a report for the Mayor in her absence. She wanted to announce that the Christmas Parade is Saturday, Dec. 17th at 7:00 pm. There will also be an event the merchants are planning called the “Sock Hop”. The Christmas tree lighting is Friday, Dec. 2nd at 6:00 pm. They are looking for a tree at least 15 ft. high for the downtown. If anyone knows of any please let her know.

Solicitor's report-Solicitor Wilson had nothing to report.

Engineer's report-Engineer Nester had nothing to report.

Borough Manager's Report- Manager Wheeler reported that he has a meeting scheduled with Mike Peachey from PennDot to review the agreement regarding the Smithfield Bridge lights.

Manager Wheeler reported that Sunoco is putting a pipeline in and they have asked if we would supply them with a “will serve” letter. This letter would state that the Borough has the capacity to provide them up to 200,000 gals. of potable water a day. We are stating that we will agree to do it. Manager Wheeler stated that Council would like him to hold off on writing the letter until he gets more information then take it to the Water and Sewer Committee.

Manager Wheeler reported that Juniata College is in the final design phase of the Cold Springs Road Project.

Manager Wheeler reported that we are continuing to move forward with the Blair Field Parking Lot Project. We are working on getting proposals for the environmental work that is needed.

Manager Wheeler reported that he received an email today regarding a project that is being done in Henderson Township on **CR22** interchange.

Manager Wheeler reported that he sent information to Council regarding the 22/26 interchange project that PennDot is going to be working at the underpass. He is working on contacting PennDot to get more information.

Manager Wheeler reported on some of the items needing to be addressed at the Water Plant. The additional replacement of the UPS for the filter systems, new chlorine analyzer, chain heaters for on the mason decks, repairs to the concrete floor, etc. have all been approved by Tom Philips.

BUDGET DISCUSSIONS: Manager Wheeler explained that there was a prior special meeting to discuss the budgets. The Council went into an executive session prematurely. The executive session was not intended for general budget discussions that we had early on in the executive session. However, Council did discuss union negotiation issues surrounding health care and wages and they also discussed personnel matters. We are going go back over the numbers tonight that were discussed in executive session. There were **no deliberations** done or any official actions. These are proposed numbers, not final budget numbers. Jennifer Clark asked if Manager Wheeler was stating that there were other items discussed in an executive session other than what you had indicated. Manager Wheeler responded “no,” we said there would be personnel matters discussed. Ms. Clark responded that the personnel matters were not announced that they would be discussed in executive session at that meeting. Manager Wheeler stated that they discussed personnel matters and wages in the framework of the budget. Manager Wheeler continued to review the budget numbers that were discussed in executive session.

Jay Brous asked when is the last day that we can take bagged leaves over to the yard waste. Manager Wheeler stated that Dec. 3rd **is** the last day.

ADJOURNMENT

Motion was made by Councilperson Enyeart, seconded by Councilperson Gradwell to adjourn. Motion carried.

BY: Melody J. Parsons
Assistant Borough Secretary

FINAL DRAFT