

REGULAR MONTHLY MEETING
HUNTINGDON BOROUGH COUNCIL
JULY 18, 2017
7:30 P.M.

The Regular Monthly Meeting of Huntingdon Borough Council was called to order on Tuesday, July 18, 2017, at 7:30 P.M. in the Borough Council Chambers, 530 Washington Street, Huntingdon, PA 16652.

The meeting was called to Order by Council President David Quarry.

Mayor Brown gave the Invocation followed by the Pledge of Allegiance.

Roll call indicated the following members present: President David Quarry, Vice-President Jim Bair, Nicole Houck, Donna Isenberg, James Decker, Sr., John Gradwell, Solicitor Richard Wilson, Chief Jeffrey Buckley, Engineer Ann Reynolds, Assistant Borough Secretary Melody J. Parsons, and Borough Manager William W. Wheeler.

Visitors: Sign In Sheet attached

WELCOME TO VISITORS: President Quarry welcomed the visitors and asked that anyone wishing to address Council come forward and states his or her name and address for the record. There were not any public comments at this time.

Motion was made by Councilperson Houck, seconded by Councilperson Gradwell to approve the following minutes. **Motion carried.**

Administrative Committee Meeting, May 9, 2017
Water and Sewer Committee Meeting, June 1, 2017
Community Development Committee Meeting, June 1, 2017
Parks, Recreation & Public Property Committee Meeting, June 1, 2017
Public Safety Committee Meeting, June 13, 2017
Maintenance Committee, June 13, 2017
Administrative Committee Meeting, June 13, 2017
Regular Council Meeting, June 20, 2017

Motion was made by Councilperson Gradwell, seconded by Councilperson Isenberg recommending the bills payable for June 2017 be approved for payment.

Invoices have been reviewed. **Motion carried.** Councilperson Isenberg stated that these are the financial statements off of the new system.

Councilperson Isenberg commented on the new report they received today. She thinks it's a very good report. She explained the layout of the reports.

Motion was made by Councilperson Gradwell, seconded by Councilperson Bair recommending the Financial Statements for May 2017 be approved. **Motion carried.**

Old Business

President Quarry explained the process of filling the council vacancy. He asked each applicant to explain to Council why they want to be on Council and what they think they can accomplish. The person that fills this seat will be on until December 2018.

There will be a spot on the ballot in the November election for a 2-year term. After each applicant spoke the Council had the opportunity to ask questions.

Councilperson Gradwell nominated Jennifer Clark, seconded by Nicole Houck. Councilperson Bair nominated Dave Fortson, seconded by Donna Isenberg.

Votes for Jennifer Clark were: John Gradwell, Nicole Houck, and James Decker, Sr.

Votes for Dave Fortson were: Jim Bair, Dave Quarry, and Donna Isenberg. There was a tie vote. If a vote is tied the Mayor has the ability to break the tie. Mayor Brown voted for Dave Fortson. Mr. Fortson provided proof of residence. Mayor Brown performed the Oath of Office. Mr. Fortson took his seat at the Council table.

Motion was made by Councilperson Bair, seconded by Councilperson Houck recommending the hiring of James Morris to fill the part-time position of Code Enforcement Officer. **Motion carried.**

Motion was made by Councilperson Houck, seconded by Councilperson Gradwell recommending the hiring of Chris Ludeker to fill the position of Wastewater Treatment Plant Operator. **Motion carried.**

Motion was made by Councilperson Houck, seconded by Councilperson Isenberg recommending increasing the amount allocated for the Wastewater Treatment Plant Industrial Pretreatment Program by \$5,500.00. **Motion carried.**

Motion was made by Councilperson Houck, seconded by Councilperson Gradwell recommending the approval not to exceed the cost of \$1500.00 for SCADA programming at the Water Treatment Plant. **Motion carried.**

Motion was made by Councilperson Houck, seconded by Councilperson Bair recommending the approval of Resolution 5-2017 in support of CDBG funding. **Motion carried.**

New Business

Motion was made by Councilperson Bair, seconded by Councilperson Isenberg recommending authorization of the Borough Manager to send a letter to UGI/Clarence Krepps giving permission to waive the milling and overlay at UGI's project on 25th Street. **Motion carried.**

Announcements:

Manager Wheeler reported that they anticipate the beginning of the work being done at the Blair Field parking lot to commence next week. The parking lot will be closed thru 3:00 pm each day.

Manager Wheeler reported that they anticipate the work on the Orlady Wall to begin in about 2 weeks.

Committee Reports:

Water & Sewer Committee - Chairperson Bair did not have a report this month.

Parks, Recreation & Public Property Committee - Chairperson Houck did not have a report this month.

Maintenance Committee – Chairperson Gradwell thanked Supt. Yarnell for getting the guardrail on Warms Springs Avenue cleaned up and weeds cut back.

Community Development Committee – Chairperson Decker did not have a report this month.

Public Safety Committee – Chairperson Isenberg did not have a report this month.

Chief's Report – Chief Buckley did not have a report this month.

Administrative Committee - Chairperson David Quarry did not have a report this month.

Council President's report- President Quarry wanted to thank the Maintenance Crew for all of their hard work. He also wanted to thank the 8 people that sent in the letters of interest to fill the vacant Council seat.

Mayor's Report- Mayor Brown wanted to thank everyone for their interest in the Council seat. She also wanted to welcome Dave Fortson to Council.

Solicitor's report- Solicitor Wilson did not have a report this month.

Engineer's report-Engineer Reynolds did not have a report this month.

Borough Manager's report-Manager Wheeler reported the project on Cold Springs Road is moving along. This should be finished by the middle of August. Manager Wheeler reported that he has been in touch with DCNR. They have asked for information which he has provided. He reported that we are still not able to close out the Water Project. Until Department of Labor releases the \$25,000.00 they have asked us to hold back. We cannot close it out at this time.

Any other business:

Executive Session was called at 8:26 pm regarding personnel. Reconvened at 8:47 pm there was a decision made.

Motion was made by Councilperson Gradwell, seconded by Councilperson Decker to adjourn. Motion carried.

ADJOURNMENT

BY: Melody J. Parsons
Assistant Borough Secretary