

**COMMUNITY DEVELOPMENT COMMITTEE**  
**DECEMBER 1, 2016**  
**2:00 P.M.**

The following persons were present for the meeting: Chairman James Decker, Sr., Committee Member Ron Enyeart, Councilmembers Jim Bair, President David Quarry, and Donna Isenberg, Mayor Dee Dee Brown, Junior Councilperson Madison Troha, Assistant Borough Secretary Melody J. Parsons, and Borough Manager William W. Wheeler.

**VISITORS:** See attached sign-in sheet.

Chairperson Decker called the meeting to order.

**RECOGNIZE GUESTS AND PUBLIC COMMENT:** Pam Grugan was present to speak to the committee about Walk Huntingdon. She would appreciate the support from the Committee. Ms. Grugan stated that phase II will bring the route down to Central Business district down to Washington Street and Penn Street. She would like to do the walk day around Arbor Day. Chairperson Decker stated that the Committee agrees she should move forward with Phase II. Ms. Grugan also asked for the committee's support for another project that she is working on. She would like to put flower pots down Washington Street. She had a suggestion of possibly putting them on the parking meters. She also suggested that we try to use one block first and see how this works out. Chairperson Decker asked if the Committee would like Ms. Grugan to pursue this. Ms. Grugan will continue to investigate this.

John Kearns from the Huntingdon Arts Council was present to ask where we are in the process of finishing up the grant for the walking tour brochure. He asked if the Arts Council could do anything to help. President Quarry stated that there is no way we are going to get all this done in house by the deadline. We should have Ilona go ahead and do this. The Committee asked Melody to meet with Ms. Ballrich and Mr. Kearns in order work on completion of the project. Manager Wheeler read correspondence from Ilona Ballreich. Ms. Ballreich asked for \$1000.00 payment to finish the work.

**STRATEGIC PLAN DISCUSSION-UPDATE:** Chairperson Decker explained we have had several meetings and we have pulled together at the last meeting a list of goals. We are going to a meet with anyone that has participated in the Strategic

Planning and Borough Council to get together to endorse the set of goals we have so far. The next meeting will be in January.

**GRANT'S ADMINISTRATOR'S REPORT:** Maureen Safko presented the Grant's Administrator's report. She touched on some highlights. The 2015 contracts were received today. Ms. Safko presented an update on the Blair Field Parking Lot Project.

**MAYOR'S REPORT:** Mayor Brown reported that the framework that the Chamber of Commerce used to hang banners will remain up for anyone that may want use them to hang banners.

Mayor Brown approached the Elks Lodge and they are going to adopt the Flagpole hill to pay to replace the flags as they get weather damaged. They are interested in if the Borough has other things needed for Flag Pole Hill.

Mayor Brown reported that the Christmas tree lighting is December 7<sup>th</sup> at 6:00 pm.

Councilperson Bair recommended that the Mayor be reimbursed \$100.00 to help with the money she has had to put into the Christmas tree. Mayor Brown added that the Police Dept. donated money for the lights as well.

**OPEN ISSUES:**

**JUNIATA COLLEGE-CAMPUS STORMWATER PLAN MEETING:**

Manager Wheeler reported that they are still finishing up on this.

**JUNIATA COLLEGE-WINTON HILL PROJECT:** Manager Wheeler stated that this project has been completed.

**JUNIATA COLLEGE-COLD SPRINGS ROAD/ MOORE STREET**

**PROJECT:** Manager Wheeler reported that they have moved into part 2 which is the final design portion. He is working on getting documents signed by Juniata College for PennDot.

**JUNIATA COLLEGE – ISMA (Arts) Building Project:** Manager Wheeler stated that work is in the process.

**WALKING BROCHURE STATUS:** Melody Parsons is going to work on getting this project completed.

**BOROUGH ACTIVITIES REGISTRATION:** Manager Wheeler reported that he has not had the opportunity to do anything with this.

**BOROUGH TOWN CLOCK-STATUS:** Manager Wheeler reported that he does not have any update. He sent documentation to Solicitor Wilson for a recommendation. President Quarry stated that we will discuss this at the Administrative Committee Meeting.

**250<sup>TH</sup> CELEBRATION UPDATE-JUNE 10<sup>TH</sup>, 2017:** Councilperson Houck reported that they have solicited the help of Leadership Huntingdon County Class. We are currently working on fundraisers. The next meeting is December 14<sup>th</sup> at 6:00 pm at the Sill Building.

**NEW BUSINESS:**

Manager Wheeler stated that he had a request from the Huntingdon Dance Academy to hang a banner on Penn Street outside of the Academy advertising The Nut Cracker. The Committee approved this request.

**ADJOURNMENT**

FINAL DRAFT

BY Melody J. Parsons  
Assistant Borough Secretary