

**COMMUNITY DEVELOPMENT COMMITTEE**  
**JULY 7, 2016**  
**2:00 P.M.**

The following persons were present for the meeting: Chairman James Decker, Sr., Committee members Ron Enyeart and Nicole Houck; President David Quarry, Councilmembers Jim Bair, Donna Isenberg, and John Gradwell, Assistant Borough Secretary Melody J. Parsons and Borough Manager William W. Wheeler.

**VISITORS:** See attached sign in sheet.

Chairperson Decker called the meeting to order.

**RECOGNIZE GUESTS AND PUBLIC COMMENT:**

Earl Martin and Adam Long were present to update the committee on the status of the land development plan for the ISMA Building at Juniata College. Council will pursue a fast track process to allow Juniata College to begin this project in August.

Strategic Planning Discussion Update: Chairperson Decker updated everyone on the status of the Strategic Planning Sessions.

**GRANT ADMINISTRATORS' REPORT STATUS & REPORT:** Maureen was not available for the meeting today.

**OPEN ISSUES:**

**UPDATE ON LANDLORD RENTAL FORMS/ORDINANCE:**

- Mailing of July's forms with no changes to the original form.

Melody stated that the landlord rental forms have been mailed out.

**14<sup>TH</sup> STREET SHEETZ STATUS:** Manager Wheeler reported that Sheetz is continuing on schedule. They plan to be open for operation on August 4<sup>th</sup>. There is one problem with the street elevation and they are aware and will be taking care of it. Councilperson Isenberg reported that Sheetz is using 14<sup>th</sup> Street as a parking lot and this is an emergency route. Manager Wheeler will follow up with Sheetz.

**JUNIATA COLLEGE-STORM WATER CONTROL MEETING-STATUS:**

Manager Wheeler reported that it is going well. Landscaper has lot of trees and bushes planted. They expect to be completed by end of August.

**JUNIATA COLLEGE-WINTON HILL PROJECT:** Manager Wheeler stated Juniata College is moving forward with plans for Winton Hill.

**JUNIATA COLLEGE-COLD SPRINGS MOORE STREET PROJECT:** Manager Wheeler reported that the project with changes is waiting on Juniata College Board approval.

**CREATE FORWARD PLAN FOR LED LIGHTING:** Chairperson Decker asked the committee if they were still interested in pursuing the LED lighting plan. Committee decided that it would be tabled for now.

**DAMAGED WALK HUNTINGDON SIGNS:** Manager Wheeler explained how he and Supt. Yarnell planned to repair the signs. Councilperson Enyeart if police are going to start policing the parks to help keep the damage from continuing. Councilperson Enyeart questioned if this is going to be a continuing expensive for the Borough. Manager Wheeler suggested that instead of buying signs for next phase that the borough's contribution could be reinforcing the signs purchased for phase 2. Jim Decker will invite Pam Grogan to our next meeting for further discussion on future maintenance of these signs.

**WALKING BROCHURE STATUS:** Councilperson Houck is going to meet with Ilona to see what the final steps are, and report back to the committee next month.

**PARKING LOT WALL PLAQUE AND POST OFFICE CELEBRATION BANNERS:** Manager Wheeler reported that Kenny's plaque had been removed. Chairperson Houck will meet with Ilona to get locations for the banners and report back at next months meeting.

**NEW BUSINESS:**

**STRATEGIC PLANNING GROUP-USE THE FACT FINDING MEETING July 21<sup>st</sup> (REMINDER).** Chairperson Decker reminded the group of the Strategic Planning meeting this month.

**VARIOUS GROUPS-WORK THROUGH COMMUNITY DEVELOPMENT COMMITTEE:**

- DOES THE BOROUGH NEED A CLEARING PROCESS FOR ACTIVITIES:

Chairperson Decker expressed that he feels that there needs to be a process in place possible using a form when any group wants to do an activity in town. Bill Wheeler will create a form and a process to achieve this end by August Community Development Committee meeting.

**ADJOURNMENT**

BY Melody J. Parsons  
Assistant Borough Secretary

FINAL DRAFT