

## MAINTENANCE COMMITTEE

APRIL 12, 2016

12:30 P.M.

The following persons were present for the meeting: Committee Members Donna Isenberg and James Decker, Sr.; Councilmembers President Quarry and Jim Bair, Assistant Borough Secretary Melody J. Parsons, Maintenance Supervisor Thomas Yarnell, and Borough Manager William W. Wheeler.

Visitors: see attached sign in sheet.

Acting Chairperson Isenberg called the meeting to order.

**RECOGNIZE GUESTS AND PUBLIC COMMENT:** Gary Cramer reported that the hole in the road on the 11<sup>th</sup> Block of Moore Street is sinking. He asked if it will be repaired by the paving project? Acting Chairperson Isenberg stated that Supt. Yarnell was up and checked it and found some debris. Supt. Yarnell stated that he would check it before the paving starts. There is also a sink hole by Sheetz that he will check.

Erik Lindberg asked if the Borough would be taking electronics on clean-up day. Manager Wheeler stated that he had a discussion with Brad Hollenbaugh and he will take certain electronics.

Mr. Lindberg asked where the Borough is with signing the agreement with PennDOT regarding the lights on the bridge. Manager Wheeler reported that Smithfield Township will not sign the agreement and PennDOT's view is that is why cars have head lights. The Borough will need to take up the maintenance of the Street Lights. Acting Chairperson Isenberg suggested a sit down with all parties involved.

Mr. Lindberg asked if any progress has been made on LED lights. Manager Wheeler responded the last count from PennDot was only 10 lights on Church Street. We have to have 12 lights.

James Decker, Sr. arrived at 12:46 pm

Mr. Lindberg asked if they have started the storm drain replacement. Supt. Yarnell reported that he has it scheduled to begin on Monday.

Gary Cramer reported that he is aware of four street trees that are dying and one is dead. Acting Chairperson Isenberg will contact Jim Savory.

Dave Quarry, arrived at 12:50 pm

**MAINTENANCE DEPARTMENT SUPERINTENDENT'S REPORT:**

Acting Chairman Isenberg asked if there were any questions on the Maintenance Supervisors Report.

Acting Chairperson Isenberg asked where we are with the bids for the crack sealer. Manager Wheeler stated that we are looking at our unit. The first issue with the current unit is with the wand. Manager Wheeler will get the sellers information to Supt. Yarnell regarding another unit.

Supt. Yarnell stated that the Patch Management Representative is scheduled to be in next week. The cost is \$2,200.00 for 1 truck loan that will do 80-100 pot holes. Manager Wheeler asked for more information on warranty. Councilmembers should send their comments to Manager Wheeler.

**OPEN ISSUES:**

**STREET PAVING:** Manager Wheeler reported there has been a pre-construction meeting set up for April 26<sup>th</sup> with New Enterprise Stone and Lime. Acting Chairperson Isenberg asked if Council could receive a new list with the streets that are being paved. Manager Wheeler will get it to them.

**CEMETERY:** Manager Wheeler reported that they will be meeting up at the Cemetery to review the Streets that will need paved.

**SUMMER SEASONAL WORKERS FOR MAINTENANCE:** Manager Wheeler reported that two of the boys are returning from last year. Acting Chairperson Isenberg asked if we are doing background checks. Manager Wheeler responded that we are.

**NEW BUSINESS:**

**BOROUGH CLEAN-UP:** Manager Wheeler reported clean-up days are scheduled for April 21<sup>st</sup>, 22<sup>nd</sup>, and 23<sup>rd</sup>.

Manager Wheeler reported that he has scheduled the DOC crew for some painting and some clean-up.

**PARK OPENING:** Manager Wheeler stated that Portstown Park is open. Weaver Park will be opened on Friday.

**YARD WASTE OPENING:** Manager Wheeler stated the yard waste facility is open Saturdays only from 8:00 am- 2:00 pm.

**POTHOLE & SHOULDER REPAIRS:** Supt. Yarnell reported that he has had some problems getting potholes repaired due to the weather.

**STREET OPENING-PENN STREET:**

**BLAIR FIELD:** Councilperson Bair expressed concern about the fence and the condition of the parking lot.

**WATER INLET ACCESS:** Acting Chairperson Isenberg stated that the contractor wants to extend the water line up to the plant. A 2” overlay up to the back of the plant and behind the bathhouse. Manager Wheeler stated this will be at no charge.

Manager Wheeler stated that the best place for the gate for the fencing is a loading dock. It will be \$4,000.00 - \$6,000.00.

**ADJOURNMENT**

FINAL DRAFT

BY: Melody J. Parsons  
Assistant Borough Secretary