

## MAINTENANCE COMMITTEE

JULY 11, 2017

3:30 P.M.

The following persons were present for the meeting: Chairperson John Gradwell; Committee members Donna Isenberg and James Decker, Sr.; Councilmembers President David Quarry, Jim Bair, Mayor Dee Dee Brown, Maintenance Supervisor Tom Yarnell, Assistant Borough Secretary Melody J. Parsons, and Borough Manager William W. Wheeler.

Chairperson Gradwell called the meeting to order.

**VISITORS:** Jennifer Clark, Sean Steeg, Gary Cramer, and Clarence Krepps, from UGI.

**RECOGNIZE GUESTS AND PUBLIC COMMENT:** Dean Harris asked if the maintenance dept. has water plans, water pit plans, etc. Mr. Harris stated he went into the pipe room, there is a pile of plans that we use to keep in pigeon holes. They are in a pile. No one looks at them. Why isn't the borough using those plans instead of going to Ann Reynolds and buying another set? Chairperson Gradwell asked Supt. Yarnell if the plans can be revamped. Supt. Yarnell responded not the ones that are down there the cats have urinated all over them. Mr. Harris stated he has told people that there are brand news ones in the upstairs of this building. Manager Wheeler responded yes there are plans upstairs that have been thrown all over the place. We have GIS mapping it is probably about 90-95% correct. In this particular case, we were trying to find out why we were having low-pressure issues. Someone said there was a pit there. No one remembered how it was laid out. We needed to get it fixed. Chairperson Gradwell said if we know we have a problem with the storage of our plans and they need to be revamped. Why don't we take care of it since we had an issue that brought it to light? The preservation of the Borough records will be put over onto the Administration agenda.

Clarence Krepps from UGI stated the Communications have gotten a lot better but we cannot receive a letter in June saying the Borough is paving in September. That does not give us enough notice. We have to work closely together when it comes to street paving. Every pipe we have replaced in this town has been planned. Mr. Krepps asked Manager Wheeler to hold off paving on 25<sup>th</sup> Street. We have some very small leak issues with corrosion on the pipe. We are trying to get a new main for in that street.

President Quarry stated that we need to go back to the question at hand. The question is can the gas company go ahead and proceed with their project on 25<sup>th</sup> Street? Mr. Krepps asked if he could have it in writing that the Borough is not requiring UGI, on the portion of 25<sup>th</sup> Street and Cassidy Avenue to mill and overlay the street, which was noted on the submitted documentation. This will be on the agenda to give Manager Wheeler permission to send letter.

Mr. Krepps stated they will be putting cement barriers around UGI's station located by Your Building Center. We asked the people from Your Building Center not to park there. It works for a couple days and they starting parking there again. We have to be able to get to those valves in case there is an emergency.

Councilperson Isenberg asked if this is a good time to ask when you will be starting the 18<sup>th</sup> Street project. Mr. Krepps stated they are looking at another option for that. They are looking at directional boring. Mr. Krepps will put a call into Jim Miller.

**MAINTENANCE DEPARTMENT SUPERINTENDENT'S REPORT:** Supt. Tom Yarnell asked if there were any questions on the Maintenance Supervisor's Report. There were no questions.

**OPEN ISSUES:**

**STORM INLET REPLACEMENT:** Supt. Yarnell reported that storm inlet replacement is going slow. Chairperson Gradwell asked if we are trying to get a grid laid out to indicate the ones that need repaired and have to be repaired. Supt. Yarnell reported that he looks at the ones that are going to collapse and those are the ones that go on the list for repair.

**PAVING ORDINANCE:** Chairperson Gradwell asked if anyone has looked at the existing paving ordinance. He asked if anyone had ideas on how to change the ordinance. Councilperson Isenberg stated that she feels it is just a matter of pulling up ordinances from some communities that have updated theirs recently and give it to Solicitor Wilson to rewrite. Manager Wheeler said that we need to get away from the thought of using linear feet and change to if you have "X" number of penetrations in the street that are within a certain range then you will have to pave the street from the center or curb to curb depending on where the penetrations lie. Chairperson Gradwell stated that he does not have a way to look up ordinances from other communities. Councilperson Isenberg stated that she will look up the ordinances.

**WATERLINE REPLACEMENT ON WASHINGTON ST:** Manager Wheeler stated there is no need for discussion on this today.

**PAVING SCHEDULE:** Chairperson Gradwell stated that this has been discussed and everyone has a copy.

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**CLEARING BANKS ON WARM SPRINGS/COLD SPRINGS:** Chairperson Gradwell stated that he spoke with Manager Wheeler about the property owner taking care of their new bushes. If you go out Warm Spring/Cold Springs we have terrible mullet situation out there. Manager Wheeler stated that he is going to have the mowing crew go out and walk that stretch and pick up all the garbage. Then they will go out and mow and weed whack that stretch of road.

Chairperson Gradwell stated that his wife had to walk to Weis Store and the protected walkway behind the guide rail is a mess. Councilperson Isenberg stated that we need to find the right-of-way. If the right-of-way closest the College is theirs, then they have to have someone clean it up. Manager Wheeler stated this was turned back to the borough. He gave everyone a copy of how PennDOT maintains their right-of-ways. He interprets to say that on a turn back we will maintain it the same as PennDOT does. Supt. Yarnell is going to take care of this.

**FIRE HALL TRUCK EXIT:** Manager Wheeler stated that outside the Firehall on Washington Street the water drainage system has basically collapsed. We had the Engineers go out and put together a scope of work to replace it. It was not very inexpensive. Manager Wheeler stated this should be part of a paving project on Washington Street. When you go back up Washington from the Firehall, if you look at the way the drainage is that section needs to be paved.

**POTHOLE GRID REPAIR:** Chairperson Gradwell stated that we will deal with this next month.

**SIGN MAINTENANCE GRID:** Chairperson Gradwell stated that we will deal with this next month.

**VALVE TURNING GRID:** Chairperson Gradwell stated that we will deal with this next month.

**8<sup>th</sup> STREET CORNER DELI –CARS TURNING INTO PARKING LOT OFF**

**8<sup>TH</sup> STREET. CONCERN FOR CUSTOMERS CROSSING LOT INTO THE DELI: SPEED BUMP TO BE INSTALLED. MANAGER WHEELER TO**

**SCHEDULE SUMMER:** This was already discussed in the previous Public Safety Committee Meeting. The speed bump has not been completed.

**HANDICAP PARKING –SPACES (VAN ACCESSIBLE) OFF 8<sup>TH</sup> STREET ENTRANCE AND 1 AT 7<sup>TH</sup> STREET ENTRANCE: MANAGER WHEELER TO SCHEDULE SUMMER:** This has already discussed in the previous Public Safety Committee Meeting. This has been completed.

**9<sup>TH</sup> STREET & MOORE STREET, CURVE SIGN:** Schedule meeting with PennDOT: This has already been discussed.

Chairperson Decker explained that borough mowing on Warm Spring and Cold Springs Avenues concerns him. He understands what Manager Wheeler is saying regarding the mowing on Cold Springs Road and Warm Springs Avenue. He thinks that it needs to be identified from the center of the road to our right-of-way. We do have people that prefer not to have their banks cut. Manager Wheeler explained what we are going to do is cut the right-of-way. We have an ordinance that says you can't let your grass grow above a certain height. So once we have cut the right-of-way it will be the property owner's responsibility to take care of what is theirs.

**NEW BUSINESS:**

**BROKEN VALVE AT 18<sup>TH</sup> AND MOORE:** Manager Wheeler reported that this has been taken care of.

**CROSSWALK PAINTING:** Chairperson Gradwell asked for Supt. Yarnell to put a walkway from the archway at Portstown Park to the bottom of 8<sup>th</sup> Street. Manager Wheeler explained that Chairperson Gradwell would like a painted crosswalk and the stop bar moved up a little bit to allow trucks that are turning left onto 8<sup>th</sup> Street after they have come under the Norfolk Southern to have more area to make the turn.

**BETWEEN 8<sup>TH</sup> AND 7<sup>TH</sup> STREETS WALL NEEDS POWER WASHED:** Chairperson Decker would like the wall that has the mosaic art, up to 7<sup>th</sup> Street intersection, to be power washed. He would like to see this done before he goes off of Council. Mayor Brown suggested that the Borough make an In-kind agreement with the drop in center. We could ask them to do some things in the Borough and offer for example 2 free parking spaces for a month. Manager Wheeler agreed. He reminded her that we cannot take work from the Union Employees.

Councilperson Decker asked about the weeds that need trimmed at the Orlady Wall. Since that is our wall he thinks we need to cut the weeds. Manager Wheeler stated the Tree Service needs to get in here and trim that.

Mayor Brown distributed a letter to Council from a resident from Cold Springs Avenue regarding School signs. She asked them to read it and we will discuss it later.

Councilperson Decker asked when Cold Springs Road is paved could the paving be extended to the berm. Manager Wheeler explained it would be very costly. Mayor Brown asked about putting millings along the berm instead. Manager Wheeler said this could be discussed at the Administrative Committee meeting and he will contact the low bidder and discuss the use of the millings.

Councilperson Isenberg asked where we are on the Frazier property. Manager Wheeler responded that we had the opportunity to go into an agreement with Penn State. They have an Engineering Class that come in and do studies then put a proposal together on how you can get rid of your storm water problems. They accepted us as their project and they will have a report to us by next year. They will give us a complete report and a plan that we can use to submit with grants.

Councilperson Isenberg stated PennDOT notified us in May that they were going to do paving on 4<sup>th</sup> Street to the intersection of Penn Street. Has anyone gotten back to us on when this is going to happen. Manager Wheeler responded they have not.

## **ADJOURNMENT**

BY: Melody J. Parsons  
Assistant Borough Secretary