REGULAR MONTHLY MEETING
HUNTINGDON BOROUGH COUNCIL
NOVEMBER 21, 2017
7:30 P.M.

The Regular Monthly Meeting of Huntingdon Borough Council was called to order on Tuesday, November 21, 2017, at 7:30 P.M. in the Borough Council Chambers, 530 Washington Street, Huntingdon, PA 16652.

The meeting was called to Order by Council President David Quarry.

Mayor Brown gave the Invocation followed by the Pledge of Allegiance.

Roll call indicated the following members present: President Dave Quarry, Vice-President Jim Bair, Donna Isenberg, John Gradwell, Dave Fortson, Engineer Ann Reynolds, Officer Andrew Young, Solicitor Richard Wilson, Mayor Dee Dee Brown, and Assistant Borough Secretary Melody J. Parsons, Borough Manager William W. Wheeler.

Visitors: Sign In Sheet attached

FINAL DRAFT

WELCOME TO VISITORS:

Jay Brous, 2213 Warm Springs Avenue, he had a question for Mr. Fortson and Mr. Bair. He asked if they had anything else lined up for the fire co. to get more money. He stated since they pushed the other one through. Councilperson Bair responded that everything was done legally. Mr. Brous asked since the fire co. received the 2 mils that they requested what is going to prevent them from coming back in 2018 and asking for more money for 2019. Councilperson Fortson explained that there isn't anything that stops the fire co. from coming back and asking for more money in future years. He explained that anything has to be voted on by Council. Mr. Brous asked who is responsible for the accountability of the money. Councilperson Bair explained that the fire co gives the borough a copy of their audit every year.

Dean Harris asked if the Borough is closed the 1st day of deer season. Councilperson Bair explained yes they are.

Mr. Harris asked why the Cemetery is buying a Bobcat. Manager Wheeler explained they are buying a utility vehicle. The current one they have been using for many years is falling apart.

Scott Shaffer, 626 6th Street, asked how the leaf vac is going to continue. Manager Wheeler responded that there is still a lot of leaves.

Mr. Shaffer also asked Council about the deficit of $387,000.00 at the beginning of the year. Did that just mysteriously disappear? Manager Wheeler stated that it did not. The change in the spending through the year brought us away from a deficit. Councilperson Bair stated that we brought in more in back taxes this year.

Mr. Shaffer asked about sending the code officer to a training last month. Manager Wheeler stated that it had to do with Building Codes.

Joan Cassatt asked Council what they are doing about the sinkhole at the corner of 9th St. Manager Wheeler responded that Supt. Yarnell is making arrangements to get into the Muddy Run.

Mayor Brown –Presented the 2017 Wanda Meyash Award to Greg and Yvonne Stine.

FINAL DRAFT

Motion was made by Councilperson Gradwell, seconded by Councilperson Bair to approve the following minutes. **Motion carried.**

a. Regular Meeting September 19, 2017
b. Public Safety Committee September 12, 2017
c. Maintenance Committee September 12, 2017
d. Administrative Committee September 12, 2017

Motion was made by Councilperson Bair, seconded by Councilperson Gradwell recommending the bills payable for November 2017 be approved for payment. Invoices have been reviewed. **Motion carried.**

Motion was made by Councilperson Bair, seconded by Councilperson Gradwell recommending the Financial Statements for October 2017 be approved. **Motion carried.**

Old Business

Motion was made by Councilperson Isenberg, seconded by Councilperson Gradwell recommending the Approval of Ordinance 945. **AN ORDINANCE OF THE BOROUGH OF HUNTINGDON, AMENDING CHAPTER 15, SECTION 15-924 OF THE CODE OF THE BOROUGH OF HUNTINGDON TO ADD ONE HANDICAPPED PARKING SPACE ON THE 300 BLOCK OF MIFFLIN STREET AND ONE HANDICAPPED PARKING SPACE ON THE 500 BLOCK OF MIFFLIN STREET. Motion carried.**

New Business

Motion was made by Councilperson Bair, seconded by Councilperson Isenberg recommending the appoint Jamie Roberts to fill the vacancy on the tree commission. This is the recommendation from the Tree Commission. **Motion carried.**

Motion was made by Councilperson Gradwell, seconded by Councilperson Fortson recommending the approval of $30,000.00 donation to HRFR the 2nd half of their annual donation budgeted. **Motion carried.**

Motion was made by Councilperson Bair, seconded by Councilperson Gradwell recommending the approval of the WWTP Contract Addendum redefining the Sewage Treatment Operators work week in **Section VII-Hours of Work** in the CBA. **Motion carried.**

FINAL DRAFT

Motion was made by Councilperson Bair, seconded by Councilperson Gradwell recommending the approval of the purchase of a new push camera from L.B. Water in the amount of $10,400.00. **Motion carried.**

Motion was made by Councilperson Gradwell, seconded by Councilperson Bair recommending the approval to lease/purchase a new 2017 F-550 for the Maintenance Department. Purchase price, excluding interest and fees, not to exceed $80,000.00. **Motion carried.**

Motion was made by Councilperson Bair, seconded by Councilperson Gradwell recommending the approval to withdraw funds, as needed, from the Endowment Fund for cemetery maintenance, equipment purchases, and cemetery grounds improvements. **Motion carried.**

Motion was made by Councilperson Gradwell, seconded by Councilperson Bair recommending the approval to purchase a 2013 Bobcat 4 X 4 ITV for the cemetery at a cost of $7,331.50. **Motion carried.**

Motion was made by Councilperson Isenberg, seconded by Councilperson Bair recommending the approval to hire Bob Desrochers, at a "not to exceed" cost of $1,000.00 to write a Scope of Work, for the town clock repairs, to be used as a basis for an RFP. **Motion carried.**

Motion was made by Councilperson Gradwell, seconded by Councilperson Bair recommending the approval of posting and advertising of proposed budget for the 10-day public review beginning December 4th. **Motion carried.**

Announcements: Mayor Brown reported that the annual Christmas tree lighting ceremony will be held on December 8, 2017, on Washington Street at 7:00 pm.

Councilperson Bair announced that the Christmas parade will be on Saturday, December 16, 2017, at 7:00 pm.

Committee Reports:

Water & Sewer Committee - Chairperson Bair thanked the Water Treatment Plant and the Wastewater Treatment Plant for their hard work.
Parks, Recreation & Public Property Committee – Chairperson Bair reported that the Parks Commission is working on a dog park behind Laney's. He would encourage people to attend the meetings.
Maintenance Committee – Chairperson Gradwell thanked the Water Treatment Plant and the Wastewater Treatment Plant for their hard work.
Community Development Committee – There was not a Community Development report.
Public Safety Committee – Chairperson Isenberg stated that she has all the revisions completed and is waiting for the other members' approval to move forward with the adoption of the Ordinance.
Chief's Report – There was not a Chief's report.
Administrative Committee - Chairperson David Quarry did not have a report this month.
Council President's report- President Quarry explained that they approved the purchase of a new F-550 tonight. The previous month there was an approval for an international truck to be purchased. The international will not be purchased. We plan to replace 2 of the dump trucks with a new 550. This will reduce the fleet by one truck.
Mayor's Report- Mayor Brown did not have a report this month.

FINAL DRAFT

Solicitor's Report- Solicitor Wilson stated that Council should be commended for negotiating a very good agreement to have Borough Employees man the 911 Center. He is working on ordinances pertaining to rentals.
Engineer's Report-Engineer Reynolds did not have a report this month.
Borough Manager's Report-Manager Wheeler reported that he has been working on the 2018 budget. He has been working with the Union to try to modify the contracts regarding the sewer and water dept. The Union turned down the water dept. to go on record with a specific work assignment on weekends with specific hours. The Sewer Dept. agreed to it.

Jay Brous reported that at 12th and Moore Street the red lights were on both ways and no one moved.

ANY OTHER BUSINESS:
EXECUTIVE SESSION:

An executive session called at 9:25 pm to discuss personnel.
Meeting reconvened at 10:12 pm

President Quarry stated that no decision has been made at this time.

ADJOURNMENT
Motion was made by Councilperson Bair, seconded by Councilperson Gradwell to adjourn.

FINAL DRAFT

BY: Melody J. Parsons
Assistant Borough Secretary