**REORGANIZATIONAL MEETING**

**HUNTINGDON BOROUGH COUNCIL**

**JANUARY 2, 2018**

**7:00 P.M.**

The Reorganizational Meeting of Huntingdon Borough Council was called to order on Tuesday, January 2, 2018, at 7:00 P.M. in the Borough Council Chambers, 530 Washington Street, Huntingdon, PA 16652.

The meeting was called to Order by Mayor David Wessels.

Mayor Wessels lead the Pledge of Allegiance.

Roll call indicated the following members present: Dave Quarry, Jim Bair, Sean Steeg, Terry Green, Nicole Houck, Johnathan Hyde, Robert Jackson, Engineer Ann Reynolds, Solicitor Richard Wilson, Mayor David Wessels, Assistant Borough Secretary Melody J. Parsons, and Borough Manager William W. Wheeler.

Visitors: Sign In Sheet attached

**SWEARING IN OF COUNCIL:**

Mayor Wessels stated that the new Council members will be sworn in. He asked that Terry Green, Sean Steeg, Robert Jackson, Johnathan Hyde, Dave Quarry come to the podium. Mayor Wessels administer the oath of office.

**NOMINATION AND ELECTION OF COUNCIL PRESIDENT AND VICE-PRESIDENT:**

Mayor Wessels entertained nominations for the office of Council President. Councilperson Green nominated Nicole Houck to the Office of Council President. Councilperson Houck accepted the nomination. Mayor Wessels asked for a show of hands voting for Nicole Houck for president. Mayor Wessels asked if there were any more nominations. Nicole Houck will serve as President of Huntingdon Borough Council.

President Houck entertained nominations for the office of Council Vice-President. Robert Jackson nominated Sean Steeg for Vice-President. Councilperson Steeg accepted the position.

Roll called indicated the following:

**YAY** **NAY**

Nicole Houck Jim Bair

Terry Green Dave Quarry

Sean Steeg

Johnathan Hyde

Robert Jackson

The vote is 5-2. Sean Steeg will serve as Vice-President of Council.

**NOMINATION AND ELECTION OF PRESIDENT PRO TEM:**

President Houck entertained nominations for the office of Council President Pro-tem. Councilperson Steeg nominated John Hyde for Council President Pro-tem.

Roll called indicated the following:

**YAY** **NAY**

Nicole Houck Jim Bair

Terry Green

Sean Steeg

Johnathan Hyde

Robert Jackson

Dave Quarry

The vote is 6-1. Johnathan Hyde will serve as Council President Pro-tem

*President Pro Tem serves as chairperson in the event that both the President and Vice-President are absent; but only if a quorum would be present for the purpose of conducting business.*

**Administrative Appointments**

Motion was made by Councilperson Quarry, seconded by Councilperson Bair recommending the reappointment of Attorney Richard Wilson, Esq. as the Borough Solicitor. **Motion carried.**

Motion was made by Councilperson Quarry, seconded by Councilperson Steeg recommending the reappointment of GHD as the Borough Engineers. **Motion carried.**

Motion was made by Councilperson Steeg, seconded by Councilperson Quarry recommending the reappointment of Clearfield Bank & Trust / First National Bank as Depository for Borough Funds. **Motion carried.**

Motion was made by Councilperson Hyde, seconded by Councilperson Quarry recommending the reappointment of Robert Richey CBT as Treasurer. **Motion carried.**

Motion was made by Councilperson Bair, seconded by Councilperson Steeg recommending the appointment of Melody J. Parsons as Borough Secretary. **Motion carried.**

Roll called indicated the following:

**YAY** **NAY**

Nicole Houck

Terry Green

Sean Steeg

Johnathan Hyde

Robert Jackson

Dave Quarry

Jim Bair

The vote is 7-0. Melody J Parsons will serve as Borough Secretary. Solicitor Wilson stated that there should be an executive session to discuss the Borough Secretary’s salary.

There was not a reappointment for Asst. Borough Secretary.

Motion was made by Councilperson Hyde, seconded by Councilperson Quarry recommending the reappointment of the Borough Manager as Zoning Officer. **Motion carried.**

Motion was made by Councilperson Hyde, seconded by Councilperson Green recommending the reappointment of the Borough Manager as Cemetery Superintendent. **Motion carried.**

Motion was made by Councilperson Steeg, seconded by Councilperson Hyde recommending the reappointment of the Borough Manager as Right-to-know Officer. **Motion carried.**

Motion was made by Councilperson Quarry, seconded by Councilperson Hyde recommending the reappointment of James Morris as Code Enforcement Officer. **Motion carried.**

Motion was made by Councilperson Quarry, seconded by Councilperson Hyde recommending the reappointment of Musser Sewer & Septic, LLC.as Sewage Enforcement Officer. **Motion carried.**

*Borough Ordinance requires the party requesting services is responsible for*

*payment of the SEO. Fee Schedule is on file and remains unchanged from 2014*

**Appointments to Authorities, Boards & Commissions**

Motion was made by Councilperson Steeg, seconded by Councilperson Hyde recommending the reappointment of Leonard Hahn for a 4-year term to the Planning Commission. **Motion carried.**

Motion was made by Councilperson Bair, seconded by Councilperson Quarry recommending the reappointment of Jay Muir for a 5-year term to the Water and Sewer Authority. **Motion carried.**

Motion was made by Councilperson Hyde, seconded by Councilperson Quarry recommending the reappointment of Beth Yocum for a 5-year term to the Water and Sewer Authority. **Motion carried.**

Motion was made by Councilperson Bair, seconded by Councilperson Quarry recommending the reappointment of Jay Muir for a 3-year term to the Zoning Hearing Board. **Motion carried.**

Motion was made by Councilperson Hyde, seconded by Councilperson Quarry recommending the reappointment of James Grace for a 2-year term to the Borough Vacancy Board. **Motion carried.**

Motion was made by Councilperson Hyde, seconded by Councilperson Quarry recommending the appointment of Andrew Young as the Emergency Management Director. **Motion carried.**

Motion was made by Councilperson Quarry, seconded by Councilperson Hyde recommending the appointment of Donna Isenberg for a 5-year term to the Huntingdon Ambulance Authority. **Motion carried.**

Motion was made by Councilperson Steeg, seconded by Councilperson Hyde recommending the appointment of Terry Green as the Policy Council Representative on the Huntingdon Ambulance Authority. **Motion carried.**

Motion was made by Councilperson Hyde, seconded by Councilperson Quarry recommending the reappointment of Dr. Richard Buza as the Huntingdon Health Officer. **Motion carried.**

Motion was made by Councilperson Quarry, seconded by Councilperson Hyde recommending the appointment of Donna Isenberg for a 5-year term to the Huntingdon Ambulance Authority. **Motion carried.**

Motion was made by Councilperson Quarry, seconded by Councilperson Hyde recommending the reappointment of James Savory for a 5-year term to the Shade Tree Commission. **Motion carried.**

Motion was made by Councilperson Hyde, seconded by Councilperson Quarry recommending the appointment of Jamie Roberts for a 2-year term to the Shade Tree Commission. **Motion carried**

Motion was made by Councilperson Hyde, seconded by Councilperson Quarry recommending the reappointment of DeeDee Brown for a 5-year term to the Park’s Commission. **Motion carried**.

**Council Meetings**

Motion was made by Councilperson Steeg, seconded by Councilperson Hyde voting to keep the Council meetings on the same schedule. **Motion carried.**

**Committee Assignments**

**Water and Sewer Maintenance Public Safety**

Sean\* Terry\* Jim\*

Terry Dave Bob

Jim John Dave

**Admin Parks and Rec Community Dev**

Nicole\* John Dave

Terry Bob\* John\*

Sean Nicole Sean

**Committee Meetings**

Councilperson Steeg stated that he feels they should wait until the Committee meeting to select the Committee times.

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**Re-Opening of 2018 Budget**

Motion was made by Councilperson Steeg, seconded by Councilperson Hyde to re-open the 2018 Budget. **Motion carried.**

**New Business**

Manager Wheeler reported that Ron Baron bought the Dubois Building. He has plans to make the gym available to the Huntingdon Community Center. He has asked if the Borough would sell or give him a copy of the Engineering study that was done on the Building at the time the Borough had it. Councilperson Hyde stated if he is willing to give us the services of the property we should be willing to work with him

Motion was made by Councilperson Hyde, seconded by Councilperson Steeg recommending to give a copy of the Engineering Study of the Dubois Building to Ron Baron at no charge. **Motion carried.**

**Executive Session was called at 7:17 pm to discuss personnel matters.**

**Meeting reconvened at 7:32 pm there was not a decision made.**

Mayor Wessels administered the Oath of Office to the new Borough Secretary.

**Adjournment**

Motion was made by Councilperson Quarry, seconded by Councilperson Hyde to adjourn.

by: Melody J Parsons

Assistant Borough Secretary