

**REGULAR MONTHLY MEETING
HUNTINGDON BOROUGH COUNCIL
APRIL 17, 2018
7:30 P.M.**

The Regular Monthly Meeting of Huntingdon Borough Council was called to order on Tuesday, April 17, 2018, at 7:30 P.M. in the Borough Council Chambers, 530 Washington Street, Huntingdon, PA 16652.

The meeting was called to Order by Council Vice-President Sean Steeg.

Mayor Wessels gave the Invocation followed by the Pledge of Allegiance.

Roll call indicated the following members present: Vice-President Sean Steeg, Dave Quarry, Jim Bair, Robert Jackson, Engineer Ann Reynolds, Solicitor Richard Wilson, Mayor David Wessels, Chief Jeff Buckley, Borough Secretary Melody J. Parsons and Borough Manager William W. Wheeler.

Visitors: Sign In Sheet attached

Motion was made by Councilperson Quarry, seconded by Councilperson Jackson recommending the approval of tabling Ordinance 950 to go back to Committee for revisions. **Motion carried.**

WELCOME TO VISITORS:

Iiona Ballrich, Sustainable Communities Collaborative @ Penn State, spoke on the projects that the students worked on. They worked on the stormwater issue behind the high school. Composite, young professional retention, and nepotism. She would like to thank Manager Wheeler, Roger Shaffer, Councilperson Steeg, Councilperson Green, and President Houck for all their help.

John Gradwell, 2525 Warm Springs Avenue, had several safety issues that he wanted to bring to the Councils attention. The Storm drains, crosswalks, set back at 8th Street, potholes, line painting, street lights, things going on at Peace Chapel, speeding, and Muddy Run.

Jennifer Clark, 2414 17th Street, she was so pleased to see 5 Councilmembers and the Mayor at the Community meeting at J.C. Blair.

Dean Harris, 2811 Chapel Hill Road, when you do the Muddy Run repairs, how many feet are you going. Manager Wheeler responded we are not sure maybe in the 30 ft. range.

Kay Rossman, 2205 Acorn Circle, and property owner on Murray Avenue, spoke with Celina Seftas the District Manager at Conservation District office. Ms. Seftas said she could get a flow meter put on 14th Street. She will borrow one from the Department of Agriculture. Ms. Seftas has also made the arrangements to put the flow meter in. The last rain event Ms. Rossman had 15” of water thru her yard coming from the homes above her.

Jim Cassatt, 2712 Warm Springs Avenue, asked why when the TV station came to town why didn't the Borough Manager attend. Mr. Cassatt was at another meeting and he was told at the next meeting he would get an answer on what the borough managers work schedule is. Manager Wheeler responded he comes in at 6:00 am and leaves at 3:00 pm. He said that he did not attend when the TV station came to town because he wasn't aware of it. He said that the Mayor was going to attend so Manager Wheeler informed him of the situation.

Gene Tucker, 2208 Catharine Street, stated that where they built those homes the ground does not perk the runoff is going to go downhill.

Joan Cassatt, 2712 Warm Springs Avenue, stated nothing will get done in the Borough until you get rid of Manager Wheeler.

Jennifer Clark stated that she disagreed. Manager Wheeler has done a lot for this Borough.

Motion was made by Councilperson Quarry, seconded by Councilperson Bair to approve the following minutes. **Motion carried.**

- a. Administrative Committee Meeting February 13, 2018
- b. Special Meeting February 13, 2018
- c. Regular Meeting February 20, 2018
- d. Water and Sewer Committee Meeting March 1, 2018
- e. Community Development Committee meeting March 1, 2018
- f. Parks, Rec, and Public Property Committee Meeting March 1, 2018
- g. Maintenance Committee Meeting March 13, 2018
- h. Public Safety Committee Meeting March 13, 2018

Motion was made by Councilperson Bair, seconded by Councilperson Quarry recommending the approval of the bills payable for April 2018 be approved for payment. Invoices have been reviewed. **Motion carried.**

Motion was made by Councilperson Quarry, seconded by Councilperson Jackson recommending the approval of the Financial Statements for March 2018. **Motion carried.**

NEW BUSINESS

Motion was made by Councilperson Bair, seconded by Councilperson Quarry recommending the approval of Juniata College's Cycling Club 5k run on April 28th. **Motion carried.**

Motion was made by Councilperson Bair, seconded by Councilperson Jackson recommending the approval to hire Richard Walter to fill the full-time dispatcher position. Richard is currently a part-time dispatcher. **Motion carried.**

Motion was made by Councilperson Quarry, seconded by Councilperson Bair recommending the approval of Ordinance 949 Floodplain Management ordinance requiring all persons, partnerships, businesses, and corporations to obtain a permit for any construction or development; providing for the issuance of such permits; setting forth certain minimum requirements for new construction and development within areas of the borough of Huntingdon which are subject to flooding; and establishing penalties for any persons who fail, or refuse to comply with, the requirements or provisions of this ordinance. **Motion carried.**

Jay Brous, 2313 Warm Springs Avenue, asked if every time you go to do anything in your house you have to get a permit. Solicitor Wilson responded only if you are in the floodplain. This is an updated ordinance as required by the Commonwealth.

Motion was made by Councilperson Green, seconded by Councilperson Quarry recommending the approval of a project, known as Option 1 to correct the Storm Water issue on Catharine Street. Anticipated costs at this time are approximately \$30,000.00. **Motion carried.**

Motion was made by Councilperson Quarry, seconded by Councilperson Bair recommending the approval of a Resolution identifying the signatories for Deferred Compensation matters. **Motion carried.**

Motion was made by Councilperson Quarry, seconded by Councilperson Green recommending the approval for GHD to prepare an engineering proposal for the installation of a Chlorine Analyzer and Ph probe on the water line as it enters the pump building from the Clearwell. **Motion carried.**

Motion was made by Councilperson Quarry, seconded by Councilperson Bair recommending the approval for GHD to For site visits to document underground conditions, aerial photography by drone to prepare plans, structural design for demo, new footers, stream bottom restoration and new arch with backfill to prepare permit and bid-ready plans and specifications. Estimated cost is \$30,000.00. **Motion carried.**

Motion was made by Councilperson Quarry, seconded by Councilperson Jackson recommending the approval of Resolution 6-2018 regarding the designation of a management level person with the responsibility and authority to implement loss control initiatives. This will put the borough in compliance with LCS #2 2018. **Motion carried.**

Motion was made by Councilperson Jackson, seconded by Councilperson Jackson recommending the approval of the following Loss Control Standards: **Motion carried.**

- LCS #1 Approval of Statement of Commitment to safety/Risk Management.
- LCS #3 The Borough performs monthly and annual hazard inspections according to the standards set forth by PennPrime.
- LCS #5 Certificates of Insurance
- LCS #6 Seat Belt
- LCS #7 MVR

NEW BUSINESS:

Announcements:

Manager Wheeler announced that the work on the River Bridge on 4th Street will be beginning any day now.

Committee Reports:

Water & Sewer Committee - Chairperson Steeg did not have anything to report.

Parks, Recreation & Public Property Committee – Chairperson Jackson reported they are waiting for the permit to arrive for the Dog Park. The Utility pole

they needed to be moved cannot be moved. Pennlec stated that the pole cannot be moved. Councilperson Bair stated that the pole can be relocated. Councilperson Jackson will look into it. He also reported they are having a pool improvement meeting this week with Steven Parks. Mr. Jackson stated Mayor Wessels is doing a fundraiser to get a collection of money for families that cannot afford to buy a membership.

Maintenance Committee – Chairperson Green did not have a report.

Community Development Committee – Councilperson Hyde was not present.

Public Safety Committee – Chairperson Bair thanked the local police for their excellent work.

Chief's Report – Chief Buckley reported that he sent a letter to Council regarding Officer Malliband's probationary status is over and it is time for full-time civil service status. The Civil Service Commission will need a response from Council.

Administrative Committee – President Houck was not present

Council President's report- President Houck was not present.

Mayor's Report- Mayor Wessels reported:

- Parking system update information gathering continues 2 new vendors to present
- Recent Judge at H.A.M.S talent show.
- the second wedding was successfully preformed Tim and Amanda Ogden (fee paid \$100.00)
- I'll be participating in the HAHS S.T.E.M Career Fair May 17th
- The Moose Was very Proud To Officially Present the vests..
Thank You Moose
- Increased Communication with HCBI will prove beneficial moving forward We met at the end, of last month.
- Addressed new prospective students at Juniata College 4-7-18
- Attended the PSAB class "Municipal Police Department Supervision and Oversight" 4-10-17
- Mayfest is right around the corner. 4-28-18
- Joey Wible retired

Solicitor's Report- Solicitor Wilson stated the public comment time is important. Democracy is not perfect. Everyone needs to be respected.

Engineer's Report-Engineer Reynolds stated she would like to reiterate what Solicitor Wilson said. She stated feedback from citizens is meaningful.

Borough Manager's Report- Manager Wheeler reported the maintenance crew has cleared to the 1st arch and will be cleared tomorrow. 11 sections of the stormwater outfall pipe were damaged.

The Stormwater meeting will be changed to 10 a.m on the same day or next day. PennPrime has made no cell phones will driving another loss control standard.

Executive Session called 9:35 to discuss personnel
Reconvened at 9:46 no decision was made.

ANY OTHER BUSINESS:

Motion was made by Councilperson Quarry, seconded by Councilperson Bair recommending the approval of Resolution #8-2018 regarding the destruction of Borough audio recordings. **Motion carried.**

ADJOURNMENT

Motion was made by Councilperson Bair, seconded by Councilperson Quarry to adjourn.

BY: Melody J Parsons
Borough Secretary