**Water & Sewer Committee Meeting Minutes**

**Thursday, December 6, 2018**

The meeting of the Water & Sewer Committee was called to order by Chairman Sean Steeg at 3:30 PM.

Committee members present were Councilman James Bair Jr. and Councilman Terry Green.

Members present were President Nicole Houck (4:25 PM), Councilman David Quarry, Councilman Robert Jackson Jr., Engineer Ann Reynolds, Borough Manager Daniel Varner, Borough Secretary Richard King and Wastewater Treatment Plant Supervisor Roger Shaffer.

Guest present were Dean Harris.

Chairman Sean Steeg recognized the guest present and asked for any comment at this time. There was none.

Chairman Sean Steeg then proceeded to the Wastewater Treatment Plant Report.

Wastewater Treatment Plant Supervisor Roger Shaffer asked if there was any questions on his report. Roger then proceed to highlight his report.

* Roger Shaffer stated that we have received the check for the Nitrogen credits.
* Roger Shaffer stated that DEP representative Fred Clark was in to do his inspection and everything went fine.
* Roger Shaffer said that Mr. Clark inspected the repair of the 60” overflow pipe at the train derailment site and was satisfied.
* Sean Steeg asked about the bypasses and wanted to know if this was high. Roger said that this is not unusual at this time. He said it depends on how much rain we get in a short of amount of time compared to over a long period of time.
* Roger Shaffer then spoke on the Trickling Filter Media Removal. He said that Heisley is taking the media out from the top. He mentioned that some days there are 3 men there and some days there are 4 men there. He said they are not working on weekends. He said the landfill was taking 15 dumpster loads a day and this week they are only taking 3 loads a day. Roger said that he is documenting everything on this. He does not think that they will meet the contract dead line.
* Roger Shaffer said that since they took the Trickling Filter down that the testing results have gone up some.
* Roger Shaffer said that he will be working with Water Treatment Plant Supervisor Steve William on when they do their filter cleanings.
* The Committee recommends giving Solicitor Richard Wilson a heads up that Heisley may not be able to meet the contract deadline.

Chairman Sean Steeg said that Water Treatment Plant Supervisor Steve Williams was on Vacation for this meeting.

Chairman Sean Steeg then proceeded to the Engineers Report.

Engineer Ann Reynolds from GHD Engineering talked about the following:

* Ann Reynolds spoke on the Wastewater Treatment Facilities 2018 Semi-Annual Report that was done by Engineer Kevin Nester.
* Ann Reynolds said that the Trickling Filter Pumps were not replaced in the upgrade project and we should be looking at or at least put money in the budget to replace these.
* Dan Varner said that the engineer for the 4th Street CSO project will be presenting design information at the next monthly committee meeting.
* Dan Varner suggested that we do a 5-year plan for the Wastewater Treatment Facility and to include the other Trickling Filter and Final Clarifiers.
* Dan Varner spoke on the 4th Street CSO project and said that anything dealing with Water should be paid for out of the Water Acct. and Sewer to be paid for out of the Sewer Acct. He said we may be able to do the project without going out for a bond.
* Ann Reynolds spoke on the Water Treatment Facilities 2018 Semi-Annual Report that was done by Engineer Kevin Nester.
* There was a discussion on the Chlorine Residual Plan and Ann Reynolds said that she is waiting for Steve Williams to get back to collect data.
* Ann Reynolds said that she has contacted Tri Star about the Software information and said about waiting until after the holidays for a meeting with them.
* Dan Varner said that he will be meeting with Dean Harris, Terry Green and Travis Gutshall to set up a 5-year plan on Water line replacement.
* Dan Varner said that we will need to prioritize what Water Mains we would want to do.
* Dan Varner spoke on the DCED Small Water & Sewer Project and that we have not received the signed contract back. He mentioned about setting up a meeting with Jake Corman and Rich Irwin to discuss the various issues with different state agencies.
* Dan Varner recommends accepting the proposal from GHD for an engineering study of the Muddy Run enclosure to locate and identify problem areas. This information received will assist the Borough in pursuing grant opportunities for repairs.

**The Water & Sewer Committee recommends a motion to accept the agreement with GHD to perform an evaluation of the enclosure of Muddy Run in the amount of $19,600.00.**

* Dan Varner spoke on the Engineering Cost Estimate for the Water Line Replacement Project with the grant being $220,000.00 and the Borough’s Match will be approximately $50,009.10.
* Dan Varner spoke on the meeting he had with HRG on the 4th Street CSO Project. He said that HRG had hired a retired engineer to oversee this project. He said that this person had asked questions and Dan was pleased with him. He said that they have published a new time line. Dan said that Council has a copy of the target date revisions as of December 2018.
* It was mentioned about the UGI Gas Company was notified to mark 4th Street and nothing has been done. Dan Varner is to contact them to come to a meeting to let them know that if they have any projects on that street to get them done before the 4th Street CSO project starts.
* There was a discussion and concerns about the bricks on 4th Street and the steepness of the hill.

Meeting adjourned at 4:44 PM.

Minutes submitted by,

Richard S. King

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Borough Secretary