

ADMINISTRATIVE COMMITTEE MEETING

APRIL 11, 2017

5:30 P.M.

The following persons were present for the meeting: Chairperson David Quarry, Committee members Nicole Houck and Donna Isenberg; Council members John Gradwell, James Decker, Sr. Jim Bair, Solicitor Richard Wilson, Mayor Dee Dee Brown, Assistant Borough Secretary, and Borough Manager William W. Wheeler.

Chairperson Quarry called the meeting to order.

Visitors: Laura Kurtz, Eckert Seamans Cherin & Mellott, LLC, Joe Pierce, Eckert Seamans Cherin & Mellott, LLC.; Ben Kapenstein, PFM Financial Advisors LLC; Jim Miller, UGI; Dennis Plane, Christian Long.

Mr. Kapenstein explained the proposed drawdown and the summary of outstanding indebtedness. He stated that with the proposed drawdown of \$250,000.00 that is for the purpose of the Orlady Wall Project, the Township Clock Project, and Engineering related activities with the Sewer Separation Project. Drawdown period would be 18 months with amortization for 10 years. He also explained the RFP process. He asked if the Committee had any questions.

Mr. Miller, Mr. Plane, and Mr. Long asked the Committee to reconsider their decision on the gas line extension on the 1800 block of Mifflin Street. They are asking for a one-time exception allowing to have more than 4 patches per linear foot. Councilperson Isenberg asked if they were putting the patching in per PennDOT specification.

Sue Hamman asked the Committee if anything could be done about the parking at the property. She is handicapped and cannot get a parking space in front of her home. Her neighbors park in front of her property and are constantly victimizing her. Chairperson Quarry stated that we cannot force your neighbors to park other places. There is nothing that we can do.

Olivia Grugan, 417 Penn Street, asked to see the advertisement for the April 6th special meeting. Chairperson Quarry explained what the advertisement said.

Ellen Gearhart, 15357 Trough Creek Valley Pike, read a personal statement for the Committee. She asked to consider how the Council's decision affects her property.

BOROUGH MANAGER'S REPORT: Manager Wheeler reported that Burke Bishop has retired. At this time we will not be replacing Burke.

Manager Wheeler asked Solicitor Wilson if he has spoken with Sheetz yet about paving the Street. Solicitor Wilson will talk to Sheetz about repairs to the street in front of the 14th Street Sheetz.

Manager Wheeler reported that the recent archaeological work by Heberling Associates for the Blair Field Parking Lot recovered 34 artifacts. If council would like to donate them to Pa State Museum the artifacts will be curated in perpetuity and made available for future research purposes. There is a \$300.00 donation fee whether you donate the artifacts or not.

Manager Wheeler reported that the Juniata College Enrollment Building on 18th Street is coming along. They are working on the covered walkway.

SOLICITOR'S REPORT: Solicitor Wilson reported that there isn't change from Griffiths.

He has not received a response from Dubois Business College.

MAYOR'S REPORT: Mayor Brown had nothing to report.

OPEN ISSUES:

NEW POLICE CRUISER:

EMERGENCY MANAGEMENT DIRECTOR:

REPLACEMENT OF POLICE OFFICER:

BOND ISSUE FOR WATER MAIN REPLACEMENT, RELOCATION, AND 4TH ST. CSO, AND ORLADY WALL: Already discussed.

STATUS OF GRIFFITH SUIT: Already discussed.

NEW BUSINESS:

RFP FOR 4TH ST/ CSO AND TRICKLING FILTER MEDIA AT WWTP:

Engineer Reynolds will begin working on this.

SEWER PLANT EMPLOYEE REPLACEMENT:

MAINTENANCE EMPLOYEE REPLACEMENT:

GAS EXTENTION BY UGI ON 18TH AND MIFFLIN: The motion to approve with will be approved at the regular meeting.

ADJOURNMENT:

FINAL DRAFT

BY: Melody J. Parsons
Assistant Borough Secretary