

REGULAR MONTHLY MEETING  
HUNTINGDON BOROUGH COUNCIL  
JULY 17, 2018  
7:30 PM

The Regular Monthly Meeting of Huntingdon Borough Council was called to order by President Nicole Houck on Tuesday, July 17, 2018 at 7:30 PM in the Borough Council Chambers, 530 Washington Street, Huntingdon, PA 16652.

Mayor David Wessels gave the invocation followed by the Pledge of Allegiance.

Roll call was taken and the following members were present: President Nicole Houck, Vice President Sean Steeg, Council Members James Bair, Jr., Johnathan Hyde, Terry Green, Robert Jackson, Jr., David Quarry, Engineer Ann Reynolds, Mayor David Wessels, Borough Manager Daniel Varner, Solicitor Richard Wilson, and Chief of Police Jeff Buckley.

Visitors present were Officer Andrew Young, Mike Smith, Gary L Cramer, Betty Quarry, Mary McIlroy, Bill McIlroy, Jay Brouse, April Feagley, C. Port Williams, Dee Dee Brown, Perry Keller, Kay Rossman, Stephen Jackson, Kathy Weir, Robert M Weir, Ms. Corinne Puglisi Leonard, Thomas Weyandt, Travis Sathers, and Video Crew Robert Barclay, Andrew Pearl and John Kopec.

**WELCOME TO VISITORS:** President Nicole Houck asked for any comments at this time.

- Kay Rossman thanked Terry Green and the Maintenance Department for placing the mirror on Acorn Circle.

**Motion was made by Councilman David Quarry and Second by Vice President Sean Steeg to accept the minutes of the following meetings. Motion Carried.**

- a. Council Meeting – June 19, 2018
- b. Water & Sewer Committee Meeting – July 5, 2018
- c. Community Development Committee Meeting – July 5, 2018
- d. Parks, Recreation & Public Property Committee Meeting – July 5, 2018
- e. Special Council Meeting – July 5, 2018
- f. Maintenance Committee Meeting – July 10, 2018
- g. Public Safety Committee Meeting – July 10, 2018
- h. Administrative Committee Meeting – July 10, 2018

**Motion was made by Vice President Sean Steeg and Second by Councilman David Quarry recommending the approval of the bills payable for July 2018. Invoices have been reviewed. Motion Carried.**

**Motion was made by Councilman David Quarry and Second by Councilman Johnathan Hyde recommending the approval of the Financial Statements for June 2018. Motion Carried.**

## Committee Reports:

- a. Administrative Committee – (President Nicole Houck) Nothing to report
- b. Community Development Committee – (Councilman Johnathan Hyde) Nothing to report.
- c. Maintenance Committee – (Councilman Terry Green)

- The Maintenance Committee recommends a motion to rescind the motion of April 17, 2018 to approve option 1 for Catherine Street.

**Motion was made by Councilman David Quarry and Second by Councilman Johnathan Hyde to rescind the motion of April 17, 2018 to approve option 1 for Catherine Street. Motion Carried.**

- The Maintenance Committee recommends a motion be made to approve option A to reform the swales on Catherine Street to their original design to capture and convey storm water to existing inlets.

**Motion was made by Councilman Robert Jackson Jr., and Second by Councilman Johnathan Hyde to approve option A to reform the swales on Catherine Street to their original design to capture and convey storm water to existing inlets.**

- The bids for the Street Paving Project were opened on July 10, 2018 at 1:30 PM. The following contractor's submitted bids: New Enterprise Stone & Lime Co. \$298,824.85; Glenn O. Hawbaker \$351,429.80 and Grannas Bros. Stone & Asphalt \$268,370.44.

The Maintenance Committee recommends a motion to approve the lowest bid of the 2018 Street Paving Project to Grannas Bros. Stone & Asphalt in the amount of \$268,370.44 upon the review and approval of the solicitor and receipt of the 2018 Liquid Fuels disbursement of funds.

Borough Solicitor Richard Wilson stated that he has reviewed the bid of Grannas Bros. Stone & Asphalt and gives his approval.

**Motion was made by Councilman James Bair, Jr., and Second by Councilman Johnathan Hyde to approve the lowest bid from Grannas Bros. Stone & Asphalt for the Street Paving Project in the amount of \$268,370.44. Motion Carried.**

- The Maintenance Committee recommends a motion to proceed with the replacing of the water main between 6<sup>th</sup> Street and 7<sup>th</sup> Street on Washington Street with in house labor and equipment.

**Motion was made by Councilman David Quarry and Second by Vice President Sean Steeg to proceed with the replacement of the water main between 6<sup>th</sup> Street and 7<sup>th</sup> Street on Washington Street with in house labor and equipment. Motion Carried.**

- The Maintenance Committee recommends a motion to fill 2 of the 3 vacant positions in the Maintenance Department by hiring Brady Shope, effective July 18, 2018 and Greg Shaver, effective August 1, 2018.

**Motion was made by Councilman David Quarry and Second by Vice President Sean Steeg to fill 2 of 3 vacant positions in the Maintenance Department by hiring Brady Shope, effective July 18, 2018 and Greg Shaver, effective August 1, 2018. Motion Carried.**

d. Parks, Recreation and Public Property Committee – (Councilman Robert Jackson Jr.)

- Robert Jackson Jr., deferred to the other Council members if any major issues came out of the last Committee Meeting since he was not present. There were none and he had nothing to report.

e. Public Safety Committee – (Councilman James Bair Jr.)

- The Public Safety Committee recommends a motion to notify the Civil Service Commission to remove Officer Corey Stuller from probationary status and given full Civil Service status.

**Motion was made by Councilman David Quarry and Second by Councilman Robert Jackson to notify the Civil Service Commission to remove Officer Corey Stuller from probationary status and given full Civil Service Status. Motion Carried.**

f. Water & Sewer Committee – (Vice President Sean Steeg)

- The Water & Sewer Committee publically acknowledges the Water Treatment Staff, Steve Williams, Kevin Johnston, Duane Brown and Colton Neubauer were commended by the inspectors for their hard work and dedication and that we received an excellent report from DEP during the evaluation exit interview.
- Vice President Sean Steeg mentioned about the bids for the Tricking Filter Media were open and will probably be in the fall to have it replaced.
- Vice President Sean Steeg mentioned that we need to have more truckers due to having problems on the delivery of Methanol and will save us from buying another tank.
- The Water & Sewer Committee recommends a motion to appoint Daniel L Varner as a signatory on the Pennvest Loans.

**Motion was made by Councilman David Quarry and Second by Councilman James Bair Jr., to appoint Daniel L. Varner as the contact person and authorized signer for Pennvest. Motion Carried.**

**Old Business:** There was nothing reported.

**New Business:** There was nothing reported.

**Mayor's Report:**

- a. Has issued a proclamation for the Knights of Columbus.
- b. Has issued a proclamation for the Mooseheart Children visiting and invited them to the 3<sup>rd</sup> of July fireworks at the Isett Community Swimming Pool and the kids were grateful for this.
- c. Officiate a wedding and a \$100.00 fee was assessed.
- d. Participated in the Junteenth Celebration which this year was dedicated to Greg Banks.
- e. Attended the Kish Bank Community Days Celebration at Beaver Stadium.
- f. Attended the PSAB Conference in Hershey.
- g. Has completed the "Mini Boot Camp"
- h. Will be attending the PAOM Conference at the end of this week.
- i. Work has begun on the Web Video info series for the borough Facebook page and borough website. This will be a YouTube video. If anyone has any ideas they are to email Borough Council or the Borough Manager. This will be information that people do not know, things like Rain Barrels, Fire Works, and Noise Ordinance.
- j. Community Service is available and is being utilized and if you know anyone who would like to volunteer for Community Service to have them contact the Mayor.
- k. Mayor stated a Big Thank You to all the people that made the new and continuing summer camps for kids so successful and the feedback has been wonderfully positive. He mentioned that in the Opinion Line, in bold letters will be a Thank You.

**Solicitor's Report:** Nothing to report.

**Engineer's Report:**

- Ann Reynolds stated the DCED Grant for 6<sup>th</sup> to 9<sup>th</sup> Street that there are so many applications, that we will probably won't hear anything until September.
- Ann Reynolds reported that the Dog Park and Loading Station is under Technical Review right now and then will be posted for 30 days then we should hear something.

- Ann Reynolds stated that thanks to Daniel Varner, the HRI settlement with Department of Labor has been settled and we should be receiving around \$346,000 plus.

#### **Borough Managers Report:**

- Dan Varner stated that by next council meeting he will have the PA system working.
- Dan Varner mentioned that the Growing Greener Grant has been submitted and can be used for Storm Water Management.
- The ARLE grant has been submitted for traffic control at 9<sup>th</sup> & Mifflin Street.
- Dan Varner stated that he has contacted PennDot about our Liquid Fuels money. He said that the money was released the last week of June.

#### **Chief of Police Report:**

- Jeff Buckley mentioned that Corey Stuller will have completed 1 year on August 9, 2018.
- Mentioned that National Night Out will be held on Wednesday, August 8, 2018 and the Moose Lodge will be renting the Isett Community Swimming Pool from 7:00 PM to 9:00 PM.

#### **Other Business:**

- Jay Brouse mentioned about the paving on Warm Springs Avenue to Shadyside and that the bridge that crosses Muddy Run to have them scrap the top of the sidewalk.
- Dan Varner reported that a contract was signed to provide new curbing and topping on the 25<sup>th</sup> Street Bridge to be completed before school starts.

#### **President Nicole Houck call an Executive Session to discuss Personnel matter at 7:50 PM.**

**Borough Council returned from the Executive Session at 8:15 PM.** There was no action or decisions made at this time.

Meeting adjourned at 8:16 PM by Motion of Councilman David Quarry and Second by Johnathan Hyde.