

HUNTINGDON BOROUGH COUNCIL MEETING
TUESDAY, SEPTEMBER 18, 2018 – 7:30 PM

The Huntingdon Borough Council meeting was called to order by President Nicole Houck presiding.

The Invocation was given by Mayor David Wessels.

The Pledge of Allegiance was presented by President Nicole Houck.

Roll Call was taken and the following members were present: President Nicole Houck, Vice President Sean Steeg, Councilman James Bair Jr., Councilman Johnathan Hyde, Councilman David Quarry, Councilman Terry Green, Councilman Robert Jackson, Jr., Mayor David Wessels, Engineer Kevin Nester was in place of Engineer Ann Reynolds, Borough Manager Daniel Varner, Borough Solicitor Richard Wilson and Chief of Police Jeffrey Buckley.

Visitors present were as follows: Joe Pierce from Eckert Seamans, Laura Kurtz from Eckert Seamans, Benjamin Kapenstein from Public Financial Management (PFM), Mike Smith, Betty Quarry, Gary L Cramer, Bill McIlroy, Mary McIlroy, Stephen Jackson, April Feagley, Kay Rossman, Kathy Kyle Weir, Robert M. Weir, Jay Brouse.

Richard King took the minutes of the Borough Council meeting.

President Nicole Houck stated that before we go to the Visitor's Comments that we need to do the following and then we will return to the visitors for their comments.

President Nicole Houck stated that we have a Special Administrative Committee Report.

President Nicole Houck stated that the Administrative Committee recommends the appointment of Richard King as Borough Secretary of Huntingdon Borough.

A Motion was made by President Nicole Houck and Second by David Quarry to approve the recommendation of the Administrative Committee for the appointment of Richard King as Borough Secretary of Huntingdon Borough. Motion Carried.

President Nicole Houck then announced Joe Pierce, Laura Kurtz and Benjamin Kapenstein, the Bond Council and Financial Advisors.

Benjamin Kapenstein, Laura Kurtz and Joe Pierce then spoke on the authorizing and directing the issuance of a General Obligation Note, Series of 2018, in the principal amount not to exceed \$330,000.00. The summary of bank loan proposals was presented with 10 banks submitting proposals. Out of the 10 banks, MCS Bank was presented as the best option. This proposal had a 2.850% fixed rate, 5 year term, and \$300.00 bank fee.

Other bank loan proposals were received from the following banks with a 5 year term:

CNB Bank with a 2.793% fixed rate and a \$3,500.00 bank fee.

Adams County National Bank with a 2.950% fixed rate and a \$4,100.00 bank fee.

First National Bank with a 3.590% fixed rate and a \$250.00 bank fee.

Juniata Valley Bank with a 3.620% fixed rate and a \$0.00 bank fee.

Kish Bank with a 3.750% fixed rate, \$1,000.00 bank fee and a Primary depository account required.

CBT Bank with a 3.810% fixed rate and a \$0.00 bank fee.

S&T Bank with a 3.940% fixed rate, \$1,000.00 bank fee and a depository account required.

F&M Trust with a 3.950% fixed rate, \$2,500.00 bank fee and with Yield protection language

Kish Bank with a 4.050% fixed rate and a \$1,000.00 bank fee.

The Administrative Committee recommends the adoption of Ordinance No. 2018-951, to approve a \$330,000.00 loan from MCS Bank for a fixed rate of 2.850% for 5 years with the bank fees being \$300.00.

A roll call of votes was taken and the votes were from the following Council members:

President Nicole Houck	Yes
Vice President Sean Steeg	Yes
Councilman Jim Bair	Yes
Councilman David Quarry	Yes
Councilman Terry Green	Yes
Councilman Johnathan Hyde	Yes
Councilman Robert Jackson	Yes

The votes from Borough Council was in favor of the recommendation of the Administrative Committee for the adoption of Ordinance No. 2018-951 to approve a \$330,000.00 loan from MCS Bank with a fixed rate of 2.850% for 5 years with the bank fees being \$300.00 by a 7 – 0 vote in favor. Motion Carried.

President Nicole Houck then welcomed the visitor present and asked if they had any comments.

Dean Harris stated that Council made a good pick on approving Richard King as Borough Secretary and he will do a great job. He mentioned that he has known Rick for a long time and how he was a good worker.

Kay Rossman then spoke on Catherine Street, starting a year ago when she first came to Borough Council, on what has been done since then and what needs to be done and the Borough needs to work on this to direct the water to the Juniata River.

President Nicole Houck then proceeded to review and act on the minutes of the following meetings.

Council Meeting – August 21, 2018

Water & Sewer Committee Meeting – September 6, 2018

Community Development Meeting – September 6, 2018

Parks, Recreation and Public Property Committee Meeting – September 6, 2018

Maintenance Committee Meeting – September 11, 2018

Public Safety Committee Meeting – September 11, 2018

Administrative Committee Meeting – September 11, 2018

Motion was made by Councilman David Quarry and Second by Councilman Robert Jackson to approve the minutes above. Motion Carried.

President Nicole Houck then proceeded for approval of the August 2018 Financial Statement.

Motion was made by Councilman Quarry and Second by Vice-President Sean Steeg to approve the August 2018 Financial Statement. Motion Carried

Committee Reports:

Administrative Committee – Nicole Houck

- The Administrative Committee recommends the Trick or Treat night be set for Wednesday, October 31, 2018 from 6:00 PM to 8:00 PM.

Motion was made by Vice-President Sean Steeg and Second by Councilman Robert Jackson to set Trick or Treat Night for Wednesday, October 31, 2018 from 6:00 PM to 8:00 PM. Motion Carried

- The Administrative Committee recommends paying John C. Stevens a stipend for his work at the Isett Community Swimming Pool to be paid out of the pool account.

Motion was made by Chairman David Quarry and Second by Chairman Johnathan Hyde to approve the recommendation of the Administrative Committee to pay John C. Stevens a stipend for his work at the Isett Community Swimming Pool to be paid out of the pool account. Motion Carried.

Community Development Committee – Johnathan Hyde

- There was nothing reported on Community Development.

Maintenance Committee – Terry Green

- There was nothing reported on Maintenance Committee.

Parks, Recreation & Public Property Committee – Robert Jackson

- Robert Jackson reported that even though we had bad weather, the attendance and revenue was good at the Isett Community Swimming pool.
- Robert Jackson personally thanked Chris Stevens for his help at the Isett Community Swimming pool.
- Robert Jackson reported that we are still waiting on the Splash Pad design and as soon as we receive this, we will send out for proposals and have it ready for next spring 2019.
- Robert Jackson reported that we still have not received our permit for the Dog Park.
- Robert Jackson stated that he would like to publically thank Maryann Buckley and her staff for their work in managing the Community Pool this summer.

Public Safety Committee – James Bair

- James Bair stated he would like to publically thank and commend the Police Department, Mayor David Wessels and Borough Manager Daniel Varner for their help and dedication during the flood.
- The Public Safety Committee recommends that we proceed with the quote from United Public Safety for a handheld unit for the issuance of and tracking of Parking Tickets. The cost will be for year 1 - \$10,020.88; year 2 - \$3,466.88 and year 3 will be \$3,466.88.

Motion was made by Sean Steeg and Second by David Quarry to proceed with the quote from United Public Safety for a handheld unit for the issuance of and tracking of Parking Tickets. Motion Carried.

- The Public Safety Committee recommends the Resolution No. #2018-15 that allows hunting on Borough Property at Flag Pole Hill by Bow and Arrow with a permit issued by the Mayor.

Motion was made by David Quarry and Second by Johnathan Hyde to approve the Resolution No. #2018-15 that allows hunting on Borough Property at Flag Pole Hill by Bow and Arrow with a permit issued by the Mayor. Motion Carried.

Water & Sewer Committee – Sean Steeg

- Sean Steeg thanked the Water Plant and Sewer Plant personnel for doing an amazing job during the flood and the Fire Department for supplying pumps.
- Sean Steeg thanked GHD and the Water Plant personnel for working the open house at the Water Plant.

Old Business – Nothing reported.

New Business – Nothing reported

President’s Report –

- Nicole Houck wanted to thank everyone for doing a wonderful job. She stated this has been a rainy season and the organization is only as good as the employees are and we are the best of the best. She thanked everyone for going above the call of duty and giving 110%.
- Nicole Houck stated that Chief Buckley had worked his shift during the day and was out all night helping during the flood.
- Nicole Houck stated that Mayor David Wessels, Borough Manager Daniel Varner and retired Huntingdon Borough Employee Jim Cutshall was out helping.
- Nicole Houck stated that Chris Stevens, Maryann Buckley and Isett Community Swimming Pool employees were at the pool during the flood putting things up.
- Nicole Houck stated that Roger Shaffer walked thru the woods to the sewer plant, got the loader out and went thru the flood to get the sewer plant employees.

Mayor’s Report –

- Mayor Wessels stated that we need to be proud of the community that we live in.
- Mayor Wessels officiated one wedding and a \$100.00 fee was assessed.
- Mayor Wessels stated that work continues on the development of the web video info series for the Borough Website and Facebook pages.
- Mayor Wessels reported that Community Service is still available for organizations and will generate a list.
- Mayor Wessels wanted to thank the Borough Workers, Police Department, Fire Fighters and the EMA for their superb effort during the flood and Borough Council.
- Mayor Wessels stated there will be a gateway garden composting day set up by the weeks end and if anyone is interested in helping to notify his office.

Solicitors Report –

- Solicitor Wilson spoke on the resolution for hunting.

- Solicitor Wilson stated that the Recycling Contract has been revised and we should advertise this as soon as possible.

Motion was made by Sean Steeg and Second by David Quarry to proceed on the advertisement of the Recycling Contract. Motion Carried.

Engineers Report –

- Kevin Nester reported that the Train Derailment Insurance Certification is being reviewed by Norfolk Southern.

Borough Managers Report –

- Daniel Varner stated how glad he was for Richard King to be approved as Borough Secretary and he agreed with Dean Harris.
- Daniel Varner stated he wanted to thank everyone for their assistance during the flood.
- Daniel Varner mentioned that the Arch pumps worked well but when the river came over the sidewalk and down to the Arch, that it is impossible to pump the Juniata River. He said that as soon as the water receded, maintenance guys were down there hosing and opening the lanes up.
- Daniel Varner reported that he will have the Maintenance Department over at Portstown Park hosing everything down so we can get it open it back up as soon as possible.
- Daniel Varner mentioned that he had been concerned about not getting the paving done this year however Grannas Bros. called him and asked if they could come in now because of not being able to work on the interstate. He mentioned that they will be milling and paving when the kids are in school.
- Daniel Varner stated that the Traffic Signal box was damaged due to the high water and the original estimate to rebuild it was between \$30,000.000 and \$35,000.00. After doing some negotiating with Tel-Power, he said it would cost about \$20,000.00.
- Daniel Varner mentioned that he has talked to Tel-Power about moving it to higher ground, but at this time it would be very expensive and with PennDot upgrading these signals in 2020, that it doesn't make sense.
- Daniel Varner mentioned that the flood water had taken all of the mulch under the Playground equipment and that he will be getting a truck load to replace it.

Any other Business –

- Steve Jackson asked about the lights on the bridge staying on. Dan Varner mentioned that PennDot is aware of it and that they need to replace the controllers that were under water.
- Jay Brouse asked about the Street Painting that on Mifflin Street it is bad. Dan Varner said that we are waiting on the paving to be done then we will be painting the lines.
- Jay Brouse asked about the Orlady Wall and when it will be done. Dan Varner said that it will be 8 to 10 weeks before it is completed.
- Deane Harris reported that the Street Sweeping signs on Oneida Street need replaced. He said that they were faded and you can't read them so how do people know when they have to move their cars.

- Jim Bair stated that the Halloween Parade will be October 22, 2018, starting at 7:00 PM and this will be on the Fire Company Website and Facebook page.

Jim Bair motioned to adjourn the meeting at 8:28 PM.