

HUNTINGDON BOROUGH COUNCIL MEETING
TUESDAY, OCTOBER 16, 2018 – 7:30 PM

The Huntingdon Borough Council Meeting was called to order by President Nicole Houck presiding.

The invocation was given by Mayor David Wessels

The Pledge of Allegiance was presented by President Nicole Houck.

Roll Call was taken and the following members were present: President Nicole Houck, Vice-President Sean Steeg, Councilman James Bair, Jr., Councilman Johnathan Hyde, Councilman David Quarry, Councilman Robert Jackson, Jr., Councilman Terry Green, Mayor David Wessels, Engineer Ann Reynolds, Borough Manager Daniel Varner, Borough Secretary Richard King, Borough Solicitor Richard Wilson and Chief of Police Jeffrey Buckley.

Visitors present were as follows: Gary Cramer, Jennifer Clark, Betty Quarry, Mike Smith, John T. Gradwell, Bill McIlroy, Mary McIlroy, Kay Rossman, Steve Jackson, April Feagley, Jay Brouse, Gregory Lloyd, Dee Dee Brown, Dean Harris, Brad Hollenbaugh, Officer Christopher Malliband, and Officer Andrew Young

President Nicole Houck then welcomed the visitors present and asked if they had any comments at this time.

- John Gradwell thanked Borough Manager Dan Varner for the work that was done in the last couple of months.
- John Gradwell thanked him for the cross walk painting, and the center lines that were painted.
- John Gradwell asked if the street sweeper had been repaired because that streets are a lot better.
- Mike Smith agreed with John Gradwell on the center lines that were painted.
- Mike Smith stated that the people are flying up Mifflin Street and that maybe we should take consideration of putting the radar sign on Mifflin Street that shows the person their speed.
- Kay Rossman asked what the status of Catherine Street was and when it is going to be done. Dan Varner mentioned that there hasn't been much change since his discussion with her last week.
- April Feagley thanked the Police Department for their buck beards and supporting the Humane Society.
- Amber Newby spoke on the \$500.00 grant that she has received and her new project was to redo the outside of the Clifton. She handed out proposal of the project. She is to set up an appointment with Dan Varner to discuss this.

Opening of Bid for Recycling & Bulk Waste Collection.

- There was one bid received from Hollenbaugh Trash & Recycling and his bid for the Recycling and Yard Waste Collection was \$2.25 per household and for the Annual Clean up weekend, it was \$200.00 per ton.

President Nicole Houck then proceeded to review and act on the minutes of the following meetings:

- Council meeting – September 18, 2018
- Water & Sewer Committee meeting – October 4, 2018
- Community Development meeting – October 4, 2018

- Parks, Recreation and Public Property meeting – October 4, 2018
- Maintenance Committee meeting – October 9, 2018
- Public Safety Committee meeting – October 9, 2018
- Administrative Committee meeting – October 9, 2018

Motion was made by Councilman James Bair, Jr., and Second by Vice-President Sean Steeg to accept the minutes of the meetings above. Motion Carried.

President Nicole Houck then proceeded to review and approve Bill payable for October 2018.

Motion was made by Councilman David Quarry and Second by Vice-President Sean Steeg to approve the payment of bill for October 2018. Motion Carried.

President Nicole Houck then proceeded for approval of the September 2018 Financial Statements.

Motion was made by Councilman David Quarry and Second by Councilman Johnathan Hyde to approve the September 2018 Financial Statements. Motion Carried.

Committee Reports:

Administrative Committee – President Nicole Houck

- The Administrative Committee recommends that the Maintenance Foreman be the Official Cemetery Superintendent and to sign papers dealing with the Cemetery.

Motion was made by Councilman David Quarry and Second by Vice-President Sean Steeg to approve the Maintenance Foreman be the Official Cemetery Superintendent and to sign papers dealing with the Cemetery. Motion Carried.

- The Administrative Committee recommends that we accept the Recycling and Bulk Waste Bid received by Hollenbaugh Trash & Recycling subject to review and acceptance by the Borough Solicitor and Borough Manager.

Motion was made by Councilman David Quarry and Second by Councilman Robert Jackson, Jr., to accept the Recycling and Bulk Waste Bid received by Hollenbaugh Trash & Recycling subject to review and acceptance by the Borough Solicitor and Borough Manager. Borough Solicitor and Borough Manager does approve the Recycling and Bulk Waste Bid received by Hollenbaugh Trash & Recycling. Contract was awarded to Hollenbaugh Trash & Recycling. Motion Carried.

Community Development Committee – Councilman Johnathan Hyde

- Councilman Johnathan Hyde had nothing to report.

Maintenance Committee – Councilman Terry Green

- The Maintenance Committee recommends a motion to have HRI proceed with the repair of the sinkhole on the 48” CSO line at Your Building Center of a cost of \$9,995.00.

Motion was made by Councilman David Quarry and Second by Councilman James Bair, Jr., to proceed with the repair of the sinkhole on the 48” line at Your Building Center of a cost of \$9,995.00. Motion Carried.

- The Maintenance Committee recommends a motion to approve the payment of the final bill to HRI for the Muddy Run project in the amount of \$111,271.25.

Motion was made by Councilman David Quarry and Second by Vice-President Sean Steeg to approve the payment of the final bill to HRI for the Muddy Run project in the amount of \$111,271.25. Motion Carried.

Parks, Recreation and Public Property Committee – Councilman Robert Jackson, Jr.

- Robert Jackson, Jr., reported that in the past month we had the inmates at Portstown Park doing work and pulling staples out of the tables and benches.
- Robert Jackson, Jr., said that to solve the issue of staples, we are going to buy clips to be used for the table cloths and residents that rent the park will pay a deposit on the clips and when returned their deposit will be returned.
- Robert Jackson, Jr., wanted to thank Joel Chip Gibboney for taking his time trim the lower limbs of trees and watching over the inmates.
- Robert Jackson, Jr., reported that he had 2 request for Portstown Park. One was to have a Halloween event and to keep the park open after hours and the second was a member of the Farmers Market wanted to use the electricity the rest of October to have soups there to sell.
- Robert Jackson, Jr., that we have review and revised the Trash Ordinance to allow Garbage Haulers to start earlier than what they have been but to not run their packers when setting there.
- Robert Jackson, Jr., reported that we have approved the final design of the splash pad for the Isett Community Swimming Pool and we are waiting on more information then we will put out for bid.
- Robert Jackson, Jr. reported that we will be having the inmates come to the Isett Community Swimming Pool to put the cover on the pool after repairs are done.

Public Safety Committee – Councilman James Bair, Jr.

- The Public Safety Committee recommends a motion to have free parking during the holidays, from Thanksgiving thru Christmas.

Motion was made by Councilman David Quarry and Second by Councilman Johnathan Hyde to have free parking during the holidays, from Thanksgiving thru Christmas. Motion Carried.

- The Public Safety Committee recommends a motion to amend the ticketing ordinance to include the failure to shovel sidewalks as a ticketing offence.

Motion was made Councilman David Quarry and Second by Councilman Robert Jackson, Jr., to amend the ticketing ordinance to include the failure to shovel sidewalks as a ticketing offence. Motion Carried.

Water & Sewer Committee – Vice-President Sean Steeg

- Sean Steeg mentioned that on the Chlorine level, we have an idea that we have discussed in the meeting and to maybe help is to install water lines to make a loop in the system.
- The Water and Sewer Committee recommends a motion to removed Colten Neubauer from Probationary status to Full Time status.

Motion was made by Councilman James Bair, Jr., and Second by Councilman David Quarry to remove Colten Neubauer from Probationary status to Full Time status. Motion Carried.

Old Business – Nothing reported

New Business – Nothing reported

Presidents Report

- Nicole Houck said she had nothing to report but stated that she appreciates all of the employee's hard work and dedication.

Mayors Report

- Mayor David Wessels reported that he had performed 2 weddings and assessed a \$100.00 fee for each.
- Mayor David Wessels reported on the USDA Matching Grant fundraising for the K9, our goal was \$32,000.00 and stated that he is pleased to report that we have received over \$31,000.00.
- Mayor David Wessels reported that the work on the development of the web video info series for the borough website and Facebook page is still being worked on. If anyone has any suggestions to please email him at mayor@huntingdonboro.com.
- Mayor David Wessels reported that community service is still available for the garden pull out.
- Mayor David Wessels thanked everyone who put on the Healthy Harvest festival.
- Mayor David Wessels stated that the Tree Lighting event will be held on Friday, November 30, 2018 instead of December 1, 2018.

Solicitors Report

- Solicitor Richard Wilson said he had nothing to report.

Engineers Report

- Ann Reynolds reported on the \$500,000.00 Small Project Grant that we had applied for and that we received \$220,000.00. This project was for 6th to 9th Street on Washington Street. We will be doing 6th to 8th Street and from 8th to 9th will be done in house by Borough employees. Ann said that the boroughs portion of the matching grant is going to be around \$38,000.00. There has not been an official report received for the grant.

Motion was made by Councilman David Quarry and Second by Councilman James Bair, Jr., to give GHD permission to proceed with the grant application for 2 blocks from 6th to 8th Street on Washington Street. Motion Carried.

- Ann Reynolds reported that she has received the change order to include the repair of the CSO line at Your Building Center. She said that they plan to be mobilized around November 5, 2018.

Chief of Police Report

- Jeff Buckley wanted to inform the public that there will be events being held that will be bringing people to Huntingdon Borough.

Borough Managers Report

- Dan Varner thanked John Gradwell for his kind words, but the borough employees deserve the credit for the work that was done.
- Dan Varner congratulated Brad Hollenbaugh on receiving the bid for the Recycling and Bulk Waste contract.

- Dan Varner stated that he will have the completed balanced budget done and it will be presented for review for November Council meeting.
- Dan Varner recommended that a motion be made that we proceed with a public hearing for CDBG. This will be for energy efficient windows and doors for the Senior Citizens building, a handicap or ADA assessable ramp for canoes and kayaks at Portstown Park and housing rehab / sidewalks.

Motion was made by Councilman David Quarry and Second by Councilman Johnathan Hyde to proceed with a public hearing for 2018 CDBG funds for energy efficient windows and doors for the Senior Citizens building, a handicap or ADA assessable ramp for canoes and kayaks at Portstown Park, and housing rehab / sidewalks. Motion Carried.

Any other Business

- John Gradwell asked Councilman Robert Jackson, Jr., what are the rules for closing the pool. Councilman Robert Jackson Jr., said that it is under the direction of the Isett Community Swimming Pool Manager, could close because of the weather, temperature and thunder and or lightning.
- John Gradwell asked about the Dog Park. Councilman Robert Jackson, Jr. said that we are waiting for final approval on this and we should hear from DEP on this within the next few weeks.
- John Gradwell mentioned about the ticket ordinance on removal of snow from the sidewalks that there are elderly people that just can't shovel their walks and we should think about this. Councilman James Bair Jr., said that this was not intended for them that it was intended for the ones that can shovel their sidewalks and don't.
- Jay Brouse asked when the deadline will be, for yard waste. Dan Varner said that the last day will be November 30, 2018
- Jennifer Clark asked about the sidewalk repair ordinance and if there would be any money. Dan Varner said that there is funds in the CDBG project from previous years that was set aside for sidewalks and curb cuts. Dan Varner also said that HUD has added new regulations to CDBG and some of the sidewalk money will need to be spent by July 2019.
- Jennifer Clark asked if residents will be notified when we start backup on the sidewalks and Dan Varner said yes.
- Councilman James Bair said that the sidewalk ordinance is an ongoing thing and it is hard to rewrite the ordinance.
- Councilman James Bair said that the Halloween parade will be on Monday, October 22, 2018 at 7:00 PM. Jim also said that if anyone wants to register they can go to the parking lot of Juniata College.

The Council meeting was adjourned at 8:15 PM

Minutes submitted by,

Richard S. King
Huntingdon Borough Secretary