

Huntingdon Borough Council Meeting

Tuesday, February 19, 2019

President Nicole Houck called the Huntingdon Borough Council Meeting to order at 7:30 PM.

The invocation was given by Mayor David Wessels.

The Pledge of Allegiance was given by President Nicole Houck.

Roll Call was taken and the following members were present: President Nicole Houck, Vice-President Sean Steeg, Councilman David Quarry, Councilman Robert Jackson, Councilman Johnathan Hyde, Councilman James Bair, Councilman Terry Green, Mayor David Wessels, Engineer Ann Reynolds, Borough Solicitor Richard Wilson, Borough Manager Daniel Varner and Borough Secretary Richard King.

Guest present were Officer Andy Young, Officer Christopher Malliband, Michelle Shovlin, Chad Heichel, Gary Cramer, Mike Smith, Jason Radle, Ryan Jadlocki, Betty Quarry, April Feagley, Chris Luedeker, Tom Bilich, Michelle Bartol, Kay Rossman and Dee Dee Brown.

President Nicole Houck called on the bid opening of the Isett Community Swimming Pool Splash Zone Spray Ground. There were two (2) bids.

- 1) Johnathan Hyde opened the bid from John C. Yenter Associates in the amount of \$112,278.00.
- 2) Robert Jackson opened the bid from Cisney & O'Donnell, Inc. in the amount of \$122,055.19.

Motion was made to accept the bid for the construction of the Splash Park from John C. Yenter Associates in the amount of \$112,278.00, contingent upon review and approval of the Borough Manager and Borough Solicitor by Robert Jackson and Second by Sean Steeg. Motion Carried.

President Nicole Houck welcomed the visitors and asked for their comments at this time.

- Michelle Shovlin spoke on a liquor license that she had and wanted permission from Council to transfer it to the borough and taking it to 9th Street Deli.

Motion was made by David Quarry and Second by Johnathan Hyde to give permission to Michelle Shovlin to transfer her liquor license to within Huntingdon Borough. Motion Carried.

- Tom Bilich spoke on the Landlord Ordinance language and asked that before council passes this ordinance that they let the landlords, review this and have an opportunity to make comments before it is advertised.

Nicole Houck said that there was some language changes to this from the last meeting and when these changes are done then they will be sent to everyone to review and look over. She said that there will be another opportunity to attend a meeting before this is passed.

Solicitor Richard Wilson asked for Mr. Bilich's email address and said once he has the changes done that he will email him a copy of this and a copy to the others that have attended.

- Mike Smith spoke on the limitations of parking and said that there was a vehicle that was broke down and had a flag in the window and there was a parking ticket on this vehicle. He said that now there is snow completely around this vehicle and the borough has not come up and plowed back yet and now when the ice and snow melts the water gets on the sidewalks and freezes.

President Nicole Houck then called on the review and act on the minutes of the following meetings.

- a) Council Meeting – January 15, 2019
- b) Water & Sewer Committee Meeting – February 7, 2019
- c) Community Development Committee Meeting – February 7, 2019
- d) Parks, Recreation and Public Property Committee Meeting – February 7, 2019
- e) Maintenance Committee Meeting – February 12, 2019
- f) Public Safety Committee Meeting – February 12, 2019
- g) Administrative Committee Meeting – February 12, 2019
- h) Water & Sewer Continuation Meeting – February 14, 2019

Motion was made to approve the minutes read above by David Quarry and Second by Johnathan Hyde. Motion Carried.

President Nicole Houck then called for the approval of bills payable for February 2019.

Motion was made to approve the bills payable for February 2019 by David Quarry and Second by Johnathan Hyde. Motion Carried.

President Nicole Houck then called for the approval of the Financial Statements for the Borough's accounts for January 2019.

Motion was made to approve the Financial Statements for the Borough's accounts for January 2019 by David Quarry and Second by Johnathan Hyde. Motion Carried.

President Nicole Houck then proceeded to the Committee Reports.

Administrative Committee –

The Administrative Committee recommends a motion to approve the employment agreements for the Wastewater Treatment Plant Supervisor Roger Shaffer and the Water Treatment Plant Supervisor Steve Williams.

Motion was made to approve the employment agreements, dated February 19, 2019 for the Wastewater Treatment Plant Supervisor Roger Shaffer and the Water Treatment Plant Supervisor Steve Williams by Sean Steeg and Second by David Quarry. Motion Carried.

Community Development Committee –

The Community Development Committee recommends a motion to continue with the Micro-economic Loan program thru CDBG.

Motion was made to continue with the Microenterprise Loan program thru CDBG by David Quarry and Second by Robert Jackson. Motion Carried.

Maintenance Committee –

The Maintenance Committee recommends a motion to proceed with the rebuilding of the Arch Pump.

Motion was made to proceed with the rebuilding of the Arch Pump by David Quarry and Second by Johnathan Hyde. Motion Carried.

The Maintenance Committee recommends a motion for resolution #1-2019 to participate in the PennDot Incentive Program Grant that would be 25% Huntingdon Borough and 75% PennDot for relocating utilities during the PennDot Bridge replacement project on Moore Street.

Motion was made for resolution #1-2019 to participate in the PennDot Incentive Program Grant that would be 25% Huntingdon Borough and 75% PennDot for relocating utilities during the PennDot Bridge replacement project on Moore Street.

Parks, Recreation & Public Property –

Robert Jackson reported that we are working on developing plans for the Blair Field that Huntingdon Areas School had used for baseball and now a softball league is using this field.

Robert Jackson said that we have not received our dog park permit yet.

Robert Jackson said that Gram Curtis will be coming to our next meeting to show signage's for the dog park.

Robert Jackson spoke on the skate park and said that it needs revamped and redone. He said there is a person that wants to give lessons.

Robert Jackson said that before the opening of the pool, there needs to be some upgrading of furniture and repairs that need to be done.

Robert Jackson said that we are working on a shower and bathroom downstairs for the police officers and the work will be done in-house.

Public Safety –

James Bair thanked the Police Department and Fire Company for their hard work.

James Bair said that starting March 1st, we will be using a new ticket process equipment that will take pictures and this will print on the tickets. The tickets cannot tear and the rain will not hurt them. He said that the code enforcement may also be using this in the future.

James Bair spoke on the upcoming snow and said to move the vehicles as close to the curb as possible.

James Bair presented a plaque to Nicole Houck from the Huntingdon Regional Fire Company.

Water & Sewer –

Sean Steeg said that Trickling Filter #1 has been completed and the next Trickling Filter will be started later this year.

Sean Steeg said that we have located a water break at the intersection of 7th and 10th Street that has been repaired and has cut our water loss.

The Water & Sewer Committee recommends a motion to pay Heisey Mechanicals payment No. 3 in the amount of \$253,398.96.

Motion was made to pay Heisey Mechanicals payment No. 3 in the amount of \$253,398.96 by James Bair and Second by Johnathan Hyde. Motion Carried.

The Water & Sewer Committee recommends a motion to authorize GHD to prepare bid specifications and advertise for the upgrade of Trickling Filter No. 2.

Motion was made to authorize GHD to prepare bid specifications and advertise for the upgrade of Trickling Filter No. 2 by David Quarry and Second by Johnathan Hyde. Motion Carried.

The Water & Sewer Committee recommends a motion for GHD to prepare a bid for the replacement of the water tank telemetry equipment.

Motion was made for GHD to prepare a bid for the replacement of the water tank telemetry equipment by James Bair and Second by Robert Jackson. Motion Carried.

The Water & Sewer Committee recommends a motion to authorize GHD to prepare specifications for bidding the oversight and operation of the SCADA system at the Water Treatment Plant.

Motion was made to authorize GHD to prepare specifications for bidding the oversight and operation of the SCADA system at the Water Treatment Plant by Johnathan Hyde and Second by David Quarry. Motion Carried.

Old Business – Nothing to report.

New Business – Nothing to report

President's Report

Nicole Houck said that she had nothing to report at this time but wanted to thank all the employees for the job they were doing.

Mayor's Report

David Wessels said that he has one (1) wedding booked and \$100.00 fee will be assessed.

David Wessels said that there are events that will be taken place at Juniata College, starting this week that he will be attending and participating in as a representative of Huntingdon Borough.

David Wessels said that it is his intent to attend the PSAB conference in Hershey, PA.

David Wessels said that he publically thanks the civic organizations for their continued support of this borough. He said that from flags to bullet proof vests, to the future K-9 Unit the clubs and organizations of this community always strive to help make it better and we thank them.

Engineer's Report

Ann Reynolds thanked council for the motions presented for GHD to do the work for the borough.

Solicitor's Report

Richard Wilson spoke on the parking ticket ordinance and the time is greatly extended.

Richard Wilson spoke on the Landlord Ordinance and said that once this is completed he will send to council and the landlords that have attend a meeting on this.

Richard Wilson spoke on the Zoning Ordinance and said that he wanted to revise this and recommends a motion be made to work with the Borough Manager, GHD to bring this into this century. He said that the Zoning Ordinance needs completely revised and this would take at least 60 days to develop and this would be a long process.

Dan Varner said that you should include the Zoning Hearing Board and the Planning Commission for advice and help on this.

Motion was made by David Quarry and Second by Johnathan Hyde to authorize Solicitor Richard Wilson to revise the Zoning Ordinance and to work with the Borough Manager, GHD, Zoning Hearing Board and Planning Commission. Motion Carried.

Borough Manager's Report

Dan Varner said that he has spoken to PennDot consulting engineer Dewberry Engineering about moving the Arch traffic signal controls to the top of the wall near the old freight station when PennDot revamps the signals at 8th & Penn Street in 2020.

Dan Varner said that he has received a draft of the Audit Report and has reviewed this with the Auditor and that the Auditor will be coming to the committee in March to review the draft with council and then publish it.

Dan Varner said that the Auditor reported that this was the smoothest audit in many years, and that the required financial report has been filed with DCED.

Any other business

Sean Steeg said if you have outside lights to turn them on at night so people can see where the ice is on the sidewalks.

Johnathan Hyde welcomed the Market to downtown Huntingdon.

Adjournment

Motion was made to adjourn the Council Meeting at 8:04 PM by David Quarry and Second by Johnathan Hyde. Motion Carried.