**Huntingdon Borough Administrative Committee Meeting**

**Tuesday, September 8, 2020**

The Huntingdon Borough Administrative Committee meeting was held in the Borough Council Room, 530 Washington Street, Huntingdon, PA 16652.

Committee members present were Sean Steeg and Terry Green.

Members present were President Johnathan Hyde, Vice-President Sean Steeg, Councilman David Fortson, Councilman James Bair, Mayor David Wessels, Borough Manager Chris Stevens and Borough Secretary Richard King.

There were no guest present for this meeting.

Sean Steeg called the Administrative Committee meeting to order at 4:30 PM.

Sean Steeg proceeded to the Borough Manager’s report.

Chris Stevens said that everyone has in their packets the 2021 MMO.

Chris Stevens said that House Bill 1069 pertains to the sunshine act to post public meetings agenda’s no later than 24 hours prior to the start of the meeting.

Chris Stevens said that everyone has in their packets the Public Utility Right-of-Way Agreement for UGI that will need approved and signed.

**The Administrative Committee recommends a motion to sign the Public Utility Right-of-Way Agreement with UGI.**

Chris Stevens said that Grannas Bros. will be in Thursday to pave the 400 block of Penn Street.

Chris Stevens said we have not received the paving bill from Grannas Bros. yet.

Johnathan Hyde said that since Grannas Bros. will be in the area to have them give us a quote on the Weaver Park Basketball Court.

Chris Stevens said he is going to have them give a quote on the 6th Street parking lot.

Sean Steeg proceeded to the Solicitors report.

Solicitor Richard Wilson had nothing to report on at this time.

Chris Stevens told Solicitor Richard Wilson that at the Maintenance Committee meeting there were people here asking about opening up a paper street behind their property on Cold Springs Road and gave Solicitor Richard Wilson copies of the deeds to do some research on this.

Mayor David Wessels arrived at 4:40 PM.

Sean Steeg asked Solicitor Richard Wilson where do we stand with the new zoning ordinance.

Solicitor Richard Wilson said that he needs to sit down with Chris Stevens, Jim Morris and Rick King to discuss this.

Sean Steeg proceeded to the Mayor’s report.

Mayor David Wessels said that the Weis Store management is on board with what we want to do with Weaver Park. David said they don’t have a dollar amount yet.

Mayor David Wessels asked what the results were on the Simpson Street residents.

Chris Stevens said that Mr. Hearn was not doing anything wrong and he will be getting permits. Chris said that he has 4 acres of ground there and he will have a 25 foot driveway to where he is building his house.

Terry Green said there is a water line behind Berrena’s and he can’t build on this.

Chris Stevens said that he was not going to build over the water line.

There was a discussion on the Homecoming Parade on October 2nd. It was agreed upon that everyone must stay in their vehicles and there cannot be anyone walking on the road. There will be no fire police directing traffic, no police vehicle leading this or fire trucks involved.

Johnathan Hyde said as long as they are in their vehicles and obey the traffic laws, there is nothing we can do.

Sean Steeg said we need to figure out what a parade is and what is the thing we can say no to.

Chris Stevens said that if they are walking on the streets, they can be cited for jay walking and obstruction of traffic.

Sean Steeg said that if there are people on the streets then this is a parade.

**Executive session was called for to discuss personnel issue’s and contract issue’s at 5:05 PM.**

**Executive session ended at 5:14 PM.**

The Administrative Committee meeting was adjourned at 5:15 PM.

Minutes submitted by,

Richard S. King
Borough Secretary