Huntingdon Borough Administrative Committee Meeting Minutes

Tuesday, January 12, 2021

The Huntingdon Borough Administrative Committee meeting was held by Webex Conference in the Borough Council Room, 530 Washington Street, Huntingdon, PA 16652.

Committee member virtual was Vice-President Sean Steeg.

Committee members present in the Borough Council room were Chairman David Quarry and Councilman Terry Green.

Member virtual was Solicitor Richard Wilson.

Members present in the Borough Council room were President Johnathan Hyde, Councilman David Fortson, Councilman James Bair, Councilwomen Dee Dee Brown, Mayor David Wessels, Borough Manager Chris Stevens and Borough Secretary Richard King.

There were no guest present for this meeting.

Chairman David Quarry called the Administrative Committee meeting to order at 4:30 PM.

Chairman David Quarry proceeded to the Mayor’s report.

Mayor David Wessels had nothing to report.

Chairman David Quarry proceeded to the Solicitors report.

Solicitor Richard Wilson had nothing to report.

Chairman David Quarry proceeded to the Borough Manager’s report.

Borough Manager Chris Stevens talked about the Blair House and the escrow check the borough should receive. Chris said that Rich Wilson had submitted a response to Stanford Management with a timeline and legal response for them to send an escrow check to the borough to hold until the repairs are completed.

Borough Manager Chris Stevens said our accounts look good and the budget is good.

Borough Manager Chris Stevens said he wanted to thank the County Commissioners for the $65,000.00 COVID Cares money given to Huntingdon Borough.

Chairman David Quarry proceeded to Old Business.

Vice-President Sean Steeg asked where we stand with the Human Relations Commission.

Chairman David Quarry said that we have 8 names that was presented by council on the list.

Solicitor Richard Wilson said that we should have an attorney with this kind of background. Rich said that we should have an attorney plus 7 members on this committee.

Borough Manager Chris Stevens said that since we have a list of 8 members, we can call them to see if they are still interested.

Chairman David Quarry proceeded to New Business.

Chairman David Quarry said we have two resolution that we need to approve.

Chairman David Quarry said that Resolution No. 2021-01 appoints John C. Stevens as the Chief Administrative Officer for the Non-Uniform Pension Plan.

**The Administrative Committee recommends a motion to approve Resolution No. 2021-01 to appoint John C. Stevens as the Chief Administrative Officer for the Non-Uniform Pension Plan.**

Chairman David Quarry said that Resolution No. 2021-0 appoints John C. Stevens as the Chief Administrative Officer for the Police Pension Plan.

**The Administrative Committee recommends a motion to approve Resolution No. 2021-02 to appoint John C. Stevens as the Chief Administrative Officer for the Police Pension Plan.**

**Executive Session was called for at 4:39 PM to discuss Personnel issues.**

**Executive Session ended at 4:45 PM with no action taken.**

After no further business the Administrative Committee meeting was adjourned at 4:45 PM.

Minutes submitted by,  
  
  
  
Richard S. King  
Borough Secretary