Huntingdon Borough Administrative Committee Meeting Minutes

Tuesday, October 5, 2021

The Huntingdon Borough Administrative Committee meeting was held in the Borough Council Room, 530 Washington Street, Huntingdon, PA 16652.

Members present were Chairman David Quarry, President Johnathan Hyde, Vice-President Sean Steeg, Councilman David Fortson, Councilwomen Dee Dee Brown, Councilman James Bair, Mayor David Wessels, Chief of Police Charles Streightiff, Borough Solicitor Richard Wilson, Borough Manager Chris Stevens and Borough Secretary Richard King.

There were no guest present for this meeting.

Chairman David Quarry called the Administrative Committee meeting to order at 7:00 PM.

Chairman David Quarry called on the Mayor’s report.

David Wessels had nothing to report on.

Chairman David Quarry called on the Borough Solicitors report.

Richard Wilson said there were two ordinance’s he wanted to talk about.

* Ordinance 2021-968 Amending the Huntingdon Borough Code §10-501, ET SEQ., to restrict the use of excessively loud fireworks and classify the improper or dangerous use of fireworks as a public nuisance and providing for penalties for violations.
* Ordinance 2021-969 Amending Chapter 13, Part 3 of the Huntingdon Borough Code to regulate food vehicles as a transient retail business and provide for penalties for violations the same.

**The Administrative Committee recommends a motion to approve Ordinance No. 2021-968 and Ordinance No. 2021-969 as mentioned above.**

Richard Wilson said on Ordinance 2021-969 there will need to be a Resolution made for fee’s and will be in effect January 2022.

Chairman David Quarry called on the Borough Manager’s report.

Chris Stevens went over the State Aid received of $268,647.82 and what the General Fund will need to pay to cover the 2021 MMO’s for Non-Uniform and Uniform Pension Plans.

Chris Stevens said there is a copy of a letter received in council’s packets. Chris said that a way to fix the parking problem on 4th Street and Mifflin Street is to make from Church Street to Mifflin Street one way going South. Chris said then you can have parking on both side of this street.

Chris Stevens said that someone wanting to go to Moore Street on 4th, will need to turn left on Mifflin Street and go to 5th Street and then to Church Street and turn right to 4th Street and then left to Moore Street.

Chris Stevens said that someone coming from the 4th Street hill above Moore Street can take 4th Street to Route 22.

The Administrative Committee recommended to Borough Solicitor Richard Wilson to draw up the necessary papers including an Ordinance to allow this.

Chris Stevens said that we will need to find a person to fulfill a position that is open on the Water & Sewer Authority and the Zoning Hearing board due to a member passing.

Chairman David Quarry called on old business.

Borough Manager Chris Stevens said that Jeff Buckley will be starting at the Water Plant on October 13, 2021.

Borough Manager Chris Stevens said that we will be swearing in Charles Streightiff as Chief of Police at the borough council meeting on October 19th.

Chairman David Quarry called on new business.

There was nothing reported under new business.

**Executive Session was called for at 7:45 PM for personnel issues.**

**Executive Session ended at 8:03 with the discussion of 2022 Budget and Personnel.**

Chairman David Quarry called on any other business.

A reminder was mentioned that the November 2, 2021 committee meeting will be changed to November 9, 2021 due to the 2nd being the Municipal election.

Chief Charles Streightiff said that we will need to look at replacing a person on the Civil Service Commission next year.

The Administrative Committee meeting was adjourned at 8:04 PM.

Minutes submitted by,  
  
  
  
Richard S. King  
Borough Secretary