The Huntingdon Borough Administrative Committee meeting was held in the Borough Conference Room, 530 Washington Street, Huntingdon, PA 16652.

There were no guest present for this meeting.

Members present were President James Bair, Councilman David Quarry, Councilman Robert Jackson, Councilwoman Dee Dee Brown, Councilman Terry Green, Councilwoman Jennifer Powell, Borough Solicitor Richard Wilson, Chief of Police Charles Streightiff, Borough Manager Chris Stevens and Borough Secretary Richard King.

Chairman James Bair called on the Borough Solicitors report.

Richard Wilson said he is working with Chris Stevens and James Morris on drafting the revised Transient Food Truck Ordinance and he will send out when completed to review.

Chairman James Bair called on the Borough Manager report.

Chris Stevens spoke on the ARP Money and if we are going to give anything to the Ambulance and Fire Company.

President James Bair said the Ambulance Division is in bad shape due to not getting reimbursed and it is not being run properly.

Councilman Terry Green said that whatever we give them, he wants to see it even.

Chris Stevens gave an example of the ambulance running to Orbisonia, with Medicare only paying 40%. Chris said we are looking at ways for us to bill Orbisonia for this so we get our money.

Chris Stevens said we are meeting with the Chief’s on Southern Alleghenies on the Quick Response Services.

Chris Stevens said that down the road, we could increase the fire tax for the fire department.

Robert Jackson ask if we can have strings attached on what they can spend this on.

President James Bair and Councilman David Quarry said they are not good with a 50/50 amount.

President James Bair said there is lack of leadership and we need to have a discussion on the Ambulance Division.

Councilman Terry Green said the Ambulance Authority needs to have a meeting and see what is going on.

Chris Stevens and Richard Wilson both said that the Ambulance Authority needs to start their meetings back up.

Councilman Terry Green said this is tax payer’s money and there needs to be an audit.

Borough Solicitor Richard Wilson said there needs to be a form letter that is sent to the individuals, that a check will be coming from your insurance agent and this must be turned over to the Ambulance Division or further recourse will be taken to get their money they deserve.

President James Bair said the Ambulance Authority needs to have meetings, discuss where they are going and what they are going to do and provide financial statements monthly.

**The Administrative Committee recommends a motion that the Ambulance Division and Fire Company both receive $50,000.00 from the ARP Money and the Ambulance Authority on their first meeting reorganize.**

Chairman James Bair called on Old Business.

Chairman James Bair called on New Business.

Borough Manager Chris Stevens reported that we need to do the resolutions for the Non-Uniform Pension Plan and the Police Pension Plan.

Borough Manager Chris Stevens said that Resolution No. 2023-01 appointing John Chris Stevens as the Chief Administrative Officer for the Non-Uniform Pension Plan.

**The Administrative Committee recommends a motion to approve Resolution No. 2023-01 appointing John Chris Stevens as the Chief Administrative Officer for the Non-Uniform Pension Plan.**

Borough Manager Chris Stevens said that Resolution No. 2023-02 appointing John Chris Stevens as the Chief Administrative Office for the Police Pension Plan.

**The Administrative Committee recommends a motion to approve Resolution No. 2023-02 appointing John Chris Stevens as the Chief Administrative Officer for the Police Pension Plan.**

Executive Session was not called for.

After no further business, the Administrative Committee meeting was adjourned at 6:05 PM.

Minutes submitted by,  
  
  
  
Richard S King  
Borough Secretary