**Huntingdon Borough Council Meeting Minutes – 01.17.2023**

The Huntingdon Borough Council meeting was held in the Borough Council Room, 530 Washington Street, Huntingdon, PA 16652.

Guest present were Linda Dearmitt, Joe Thompson, Betty Quarry, James Grissinger and Tim Furlong.

The Huntingdon Borough Council meeting was called to order by President James Bair at 7:00 PM.

The Invocation was given by Mayor Thomas Yoder.

The Pledge of Allegiance was presented by President James Bair.

Roll call was taken by Borough Secretary Richard King and the following members were present.

President James Bair, Vice-President David Fortson, Councilman David Quarry, Councilman Robert Jackson, Councilman Terry Green, Councilwoman Jennifer Powell, Borough Engineer Kevin Nester, Borough Solicitor Richard Wilson, Mayor Thomas Yoder, Chief of Police Charles Streightiff and Borough Secretary Richard King.

President James Bair called on the awards ceremony.

Mayor Thomas Yoder reported that the Sharon L Gutshall award for January will be at a later date due to the recipient not being able to make this meeting this month.

President James Bair recognized the guest present and ask for their comments.

There were no comments made by the guest present.

President James Bair called on the review and act on the following meeting minutes:

 Borough Council Meeting – December 20, 2022
 Maintenance Committee Meeting – January 3, 2023
 Water & Sewer Committee Meeting – January 3, 2023
 Community Development Committee Meeting – January 3, 2023
 Public Safety Committee Meeting – January 3, 2023
 Parks, Recreation & Public Property Committee Meeting – January 3, 2023
 Administrative Committee Meeting – January 3, 2023

**A motion was made by Councilman David Quarry to approve the above minutes and second was made by Vice-President David Fortson. Motion Carried.**

President James Bair called on the approval of payment of the January 2023 bills.

**A motion was made by Councilman David Quarry to approve the payment of the January 2023 bills and second was made by Councilwoman Jennifer Powell. Motion Carried.**

President James Bair called on the approval of December 2022 Financial Statements for all borough accounts.

**A motion was made by Councilman Robert Jackson to approve the December 2022 Financial Statements for all borough accounts and second was made by Councilman David Quarry. Motion Carried.**

President James Bair called on the Committee reports.

President James Bair called on the Maintenance Committee report.

Chairman Terry Green had nothing to report on.

President James Bair called on the Water & Sewer Committee report.

* Chairman David Quarry reported the Water & Sewer Committee recommends a motion to purchase 3 gas meters from Witmer Public Safety Group at a cost of $3,150.00.

 **A motion was made by Councilman Robert Jackson to purchase 3 gas meters from Witmer Public Safety Group at a cost of $3,150.00 and second was made by Councilwoman Jennifer Powell. Motion Carried.**

* Chairman David Quarry reported the Water & Sewer Committee recommends a motion to renew and pay the Wastewater Treatment Plant Annual Permit Fee of $7,500.00 to DEP.

**A motion was made by Vice-President David Fortson to renew and pay the Wastewater Treatment Plant Annual Permit Fee of $7,500.00 to DEP and second was made by Councilman Robert Jackson. Motion Carried.**

* Chairman David Quarry reported the Water & Sewer Committee recommends a motion to purchase a Final Distribution Pump for the Wastewater Treatment Plant at a cost of $8,025.00

**A motion was made by Councilwoman Jennifer Powell to purchase a Final Distribution Pump for the Wastewater Treatment Plant at a cost of $8,025.00 and second was made by Councilman Robert Jackson. Motion Carried.**

President James Bair called on the Community Development Committee report.

* Chairman Robert Jackson reported the Susquehanna Avenue will be a two-way street soon.
* Chairman Robert Jackson reported that he wants to speak to the Mayor on the Highroad Restaurants Organization, about the wait staff will receive 100% of their tips collected and will receive a letter to place this on their window or doors.
* Chairman Robert Jackson reported the Community Development Committee recommends a motion to approve the proposal of Keller Engineer’s in the amount of $3,900.00 for Boundary and Topographic Survey and reimbursable expenses for the CDBG 6th Street Parking Lot.

**A motion was made by Councilman David Quarry to approve the proposal of Keller Engineer’s in the amount of $3,900.00 for Boundary and Topographic Survey and reimbursable expenses for the CDBG 6th Street Parking Lot and second was made by Vice-President David Fortson. Motion Carried.**

President James Bair called on the Public Safety Committee report.

* President James Bair recognized and thanked the 1st responders.

President James Bair called on the Parks, Recreation & Public Property Committee report.

* Chairman David Fortson reported that the new playground equipment is in and will be completed by the end of May.

President James Bair called on the Administrative Committee report.

* Chairman James Bair called on Tim Furlong of the Huntingdon Regional Fire & Rescue Department and Mayor Thomas Yoder for the Huntingdon Ambulance Division. Chairman James Bair then presented them a check in the amount of $50,000.00 each coming out of the ARP Funds.
* Chairman James Bair then explained the ARP money and what we could spend this money on.
* Chairman James Bair said the Huntingdon Regional Fire & Rescue Division had a list of items they needed and one of these was a utility vehicle to get into the woods where they could not.
* Chairman James Bair said the Huntingdon Ambulance Division can use another ambulance to replace the old one.
* Chairman James Bair said that the county presented the fire departments with a check of $18,513 to each fire company.
* Chairman James Bair reported the Administrative Committee recommends a motion to approve Resolution No. 2023-01, appointing John Chris Stevens as the Chief Administrative Officer (CAO) for the Non-uniform pension plan.

**A motion was made by Councilman Robert Jackson to approve Resolution No. 2023-01, appointing John Chris Stevens as the Chief Administrative Officer (CAO) for the Non-uniform pension plan and second was made by Councilwoman Jennifer Powell. Motion Carried.**

* Chairman James Bair reported the Administrative Committee recommends a motion to approve Resolution No. 2023-02, appointing John Chris Stevens as the Chief Administrative Officer (CAO) for the Police pension plan.

**A motion was made by Vice-President David Fortson to approve Resolution No. 2023-02, appointing John Chris Stevens as the Chief Administrative Officer (CAO) for the Police pension plan and second was made by Councilman Robert Jackson. Motion Carried.**

Executive Session was not called for.

President James Bair called on old business.

There was nothing reported under old business.

President James Bair called on new business.

Linda Dearmitt said she was there to get approval to hold Mayfest and ask if she could do it here or come to a committee meeting.

President James Bair told Linda Dearmitt to come to the committee meeting next month that we have time.

President James Bair called on the President’s report.

* President James Bair thanked all the borough employees and said they were an excellent group of people and are greatly appreciated.

President James Bair called on the Chief of Police report.

* Charles Streightiff present council with his year-end budget review.
* Charles Streightiff reported his 2022 budget amount was $1,227,653.58. Charles said the total income brought in was $357,517.36 and expenses were $1,386,811.28, which the actual cost was $1,029,293.92, making the actual percentage of budge of 83.8%.
* Charles Streightiff reported the total incidents were up from 2021 at a 31.4% increase; criminal arrest were down 55.1%, traffic arrest were up 77.5%, traffic warning were up 31.7%, and parking tickets were up 15.7%.
* Charles Streightiff reported the income that came in, in 2021 was $368,216.03 and in 2022 was $357,517.36.
* Charles Streightiff reported on his year-end overtime report with the committee on 2021 and 2022, with overtime being reduced 39.3% in 2022.
* Charles Streightiff reported on the statistics between 2021 and 2022 and said that nothing jumped out and they were both close to each other.
* Charles Streightiff reported on the PCCD grant and said that on January 30th, these will be implemented and trained on and February, we should be good to go.
* Charles Streightiff said he is still waiting on the Local Law Enforcement PCCD grant, pending their budget review.
* Charles Streightiff reported that Office Conrad is done with the FTO.
* Charles Streightiff said that Rhett Stetchock were going to go see the new K9 dog but they have him down south doing training.

President James Bair called on the Mayor’s report.

* Thomas Yoder said he was sorry that the Christmas lights downtown were off for most of the Christmas season and said this was due to a problem with power and Penelec could not make repairs until January 9th.
* Thomas Yoder said to please explore the Borough website, and you can now pay your water & sewer bills, parking tickets and Brouse events in the area and locate businesses.
* Thomas Yoder reported that he attended the Huntingdon Landmarks and HCB&I board meetings. Thomas said these organizations continue to support and promote the borough and our downtown business district.
* Thomas Yoder reported the Downtown merchants are meeting monthly, selling Bryan Park Mural t-shirts and sweatshirts and planning monthly events and promotions.
* Thomas Yoder said that we are looking forward to a productive new year!

President James Bair called on the Engineer’s report.

Kevin Nester had nothing new to report.

President James Bair called on the Borough Solicitor’s report.

Richard Wilson had nothing new to report.

President James Bair called on any other business.

There was nothing reported under any other business.

President James Bair reported on the upcoming events and said that the committee meeting will be on February 7th, starting at 2:00 PM and the Borough Council meeting will be on February 21st, starting at 7:00 PM.

After no further business the Borough Council meeting was adjourned at 7:27 PM.

Minutes submitted by,

Richard S. King
Borough Secretary