Huntingdon Borough Administrative Committee Meeting

Tuesday, August 1, 2023

The Huntingdon Borough Administrative Committee meeting was held in the Borough Conference Room, 530 Washington Street, Huntingdon, PA 16652.

Guest present was Justina Brown.

Members present were President James Bair, Vice-President David Fortson, Councilman David Quarry, Councilman Robert Jackson, Councilwoman Dee Dee Brown, Councilwoman Jennifer Powell, Mayor Thomas Yoder, Borough Solicitor Richard Wilson, Borough Manager Chris Stevens and Borough Secretary Richard King.

Chairman James Bair recognized the guest present and asked if she had any comments.

There were no comments made.

Chairman James Bair called on the Mayor’s report.

Thomas Yoder said he had nothing to report.

Chairman James Bair called on the Borough Manager’s report.

Chris Stevens said that everyone has a copy of the Huntingdon Borough Police Department Minimum Municipal Obligations in their packets. Chris said this is the amount that we will place in next year’s budget and we must pay.

Chris Stevens said we have met with Andy Cipar, our insurance carrier on our insurance and with the cost of things going up, our insurance will be going up .

Chris Stevens said that depending on the cost of insurance, we might have to raise taxes of 1 mill, which will bring in $53,000.

Chairman James Bair asked where do we stand in the budget.

Chris Stevens said that we are in line with where we were last year.

Chairman James Bair said that talking reality, we must raise taxes as well as Water & Sewer rates.

Chairman James Bair called on old business.

Chairman James Bair said that he would like to see that the stop signs at 15th & Moore Street be in place before school starts. James said he wants the lines painted also.

Borough Manager Chris Stevens said there will be stop ahead painted on the road on both sides.

Chairman James Bair said that maybe we can borrow some flashing sign from PennDOT to educate the people at this intersection.

**Borough Solicitor Richard Wilson arrived at 5:40 PM.**

Chairman James Bair called on the Borough Solicitor’s report.

Richard Wilson said that PFHA finally has agreed to use his form provided for the termination of covenants of the Blair House property. Richard said he has not received anything back, but when we do, we will then close on this property.

Chairman James Bair called on new business.

There was nothing reported under new business.

**Executive Session was called for Personnel / Contractual Issues at 5:42 PM.**

**Executive Session ended at 5:53 PM with no action taken at this time.**

After no further business, the Administrative Committee meeting was adjourned at 5:54 PM.

Minutes submitted by,  
  
  
  
Richard S. King  
Borough Secretary