**Huntingdon Borough Reorganizational Meeting Minutes**

**Tuesday, January 2, 2024**

The Huntingdon Borough Reorganizational meeting was held in the Borough Council Room, 530 Washington Street, Huntingdon, PA 16652.

The guest present were Gary Cramer and Joseph Thompson.

Members present were Mayor Thomas Yoder, Borough Engineer Andy Glitzer, Chief of Police Charles Streightiff, Borough Solicitor Richard Wilson, Borough Manager Chris Stevens, and Borough Secretary Richard King.

The Huntingdon Borough Reorganizational meeting was called to order at 7:00 PM by Mayor Thomas Yoder.

Mayor Thomas Yoder gave the invocation.

Mayor Thomas Yoder presented the Pledge of Allegiance.

Mayor Thomas Yoder then swore in Elected Councilman David Wessels.

Elected Councilman James Bair and Elected Councilman David Fortson were sworn in at the County Courthouse on December 27, 2023.

Borough Secretary Richard King took roll call, and the following were present, Councilwoman DeeDee Brown, Councilwoman Jennifer Powell, Councilman Terry Green, Councilman Robert Jackson, Elected Councilman James Bair, Elected Councilman David Fortson, and Elected Councilman David Wessels.

Mayor Thomas Yoder said we will now have the nomination and election for President of Borough Council.

Elected Councilman David Fortson then nominated Elected Councilman James Bair to the position of President and second was made by Councilwoman DeeDee Brown.

There were no other nominations for the position of President.

Roll Call vote was then taken:

DeeDee Brown Yes  
 Jennifer Powell Yes  
 Terry Green Yes  
 Robert Jackson Yes  
 James Bair Yes  
 David Fortson Yes  
 David Wessels Yes

Borough Secretary Richard King reported there were seven yes votes and zero no votes.

Borough Secretary Richard King reported that James Bair will be President of Borough Council.

Mayor Thomas Yoder then handed over the gavel to President James Bair.

President James Bair said we will now have the nominations and election of Vice-President of Borough Council.

Councilman Robert Jackson then nominated Elected Councilman David Fortson to the position of Vice-President and second was made by Councilman Terry Green.

There were no other nominations for the position of Vice-President.

Roll Call vote was then taken:

DeeDee Brown Yes  
 Jennifer Powell Yes  
 Terry Green Yes  
 Robert Jackson Yes  
 James Bair Yes  
 David Fortson Yes  
 David Wessels Yes

Borough Secretary Richard King reported there were seven yes votes and zero no votes.

Borough Secretary Richard King reported that David Fortson will be Vice-President of Borough Council.

President James Bair said we will now have the nominations and election of Pro-Temp of Borough Council. President Bair said that this person will chair if both the President and Vice-President are absent, but only if a quorum would be present for the purpose of conducting business.

President James Bair then nominated Councilwoman DeeDee Brown to the position of Pro-Temp and second was made by Councilman Robert Jackson.

There were no other nominations for the position of Pro-Temp.

Roll Call vote was then taken:

DeeDee Brown Yes  
 Jennifer Powell Yes  
 Terry Green Yes  
 Robert Jackson Yes  
 James Bair Yes  
 David Fortson Yes  
 David Wessels Yes

Borough Secretary Richard King reported there were seven yes votes and zero no votes.

Borough Secretary Richard King reported that DeeDee Brown will be Pro-Temp of Borough Council.

President James Bair said we will now request a motion and second to appoint the administrative appointments.

Borough Manager Chris Stevens  
 Borough Secretary Richard King  
 Borough Solicitor Richard Wilson  
 Borough Engineer Andy Glitzer, GHD  
 Borough Treasurer Cheryl Shope  
 Borough Code Enforcement Officer James Morris  
 Borough Zoning Officer James Morris  
 Borough Vacancy Board James Grace  
 Borough EMA Director/Coordinator Shaun Magill  
 Cemetery Superintendent Travis Gutshall  
 Depository of Borough Funds – First National Bank & Mid Penn Bank  
 Sewer Enforcement Officer James Catanese  
 Health Officer Richard Buza, MD

**Motion was made by Vice-President David Fortson to approve the reappointment of the administrative appointments and second was made by Councilwoman Jennifer Powell. Motion Carried.**

President James Bair said we will now request a motion and second to appoint the Authorities, Boards and Commissions:

Ambulance Authority James Savory 5-year term  
 Civil Service Commission Kathleen Barlow 6-year term  
 Human Relations Commission Thomas Guisler 3-year term  
 Human Relations Commission Adam Steele 3-year term  
 Planning Commission David Quarry 4-year term  
 Planning Commission James Hudack 4-year term  
 Water & Sewer Authority Phillip Thompson 5-year term  
 Water & Sewer Authority Jeff Shaffer 5-year term  
 Zoning Commission Timothy Launtz 5-year term

**Motion was made by Vice-President David Fortson to approve the reappointment of the Authorities, Boards and Commissions and second was made by Councilwoman DeeDee Brown. Motion Carried.**

President James Bair said the President sets the day and time of the Borough Council meetings and the meetings will be held the third Tuesday of every month at 7:00 PM in the Borough Council Room.

President James Bair said the President sets the committee members assignments with one chairperson and two members and they are as follows:

Administrative Chairperson James Bair  
 Member David Fortson  
 Member DeeDee Brown

Community Development Chairperson Jennifer Powell   
 Member Robert Jackson  
 Member DeeDee Brown

Maintenance Chairperson Terry Green  
 Member David Wessels  
 Member Jennifer Powell

Parks, Recreation & Public Property Chairperson David Fortson  
 Member Jennifer Powell  
 Member Robert Jackson

Public Safety Chairperson DeeDee Brown  
 Member David Fortson  
 Member James Bair

Water & Sewer Chairperson Robert Jackson  
 Member Terry Green  
 Member David Wessels

President James Bair said the committee meeting will be held on the first Tuesday of every month and the times are as follows:

Maintenance Committee 2:00 PM  
Water & Sewer Committee 2:30 PM  
Community Development Committee 3:30 PM  
Public Safety Committee 4:00 PM  
Parks, Recreation & Public Property Committee 5:00 PM  
Administrative Committee 5:30 PM

Executive Session was not called for.

President James Bair called on any other business.

Vice-President David Fortson said the last couple of years, this council has made amazing decisions to make this borough what it is today.

Vice-President David Fortson said this is one of the best councils, who works together and get things done.

Councilwoman DeeDee Brown said we have the best Borough Manager and DeeDee thanked each and everyone of council and thanked them for allowing her to be a part of council.

President James Bair thanked everyone for their confidence to appoint him as President.

After no further business, the Reorganizational meeting was adjourned at 7:15 PM.

Minutes submitted by,  
  
  
  
Richard S. King  
Borough Secretary