Huntingdon Borough Community Development Committee Meeting Minutes
Tuesday, February 6, 2024

The Huntingdon Borough Community Development Committee meeting was held in the Borough Conference Room, 530 Washington Street, Huntingdon, PA 16652.

The guest present were Jennifer Clark, Gary Cramer, Joseph Thompson, Linda DeArmitt, Justinna Brown, Tim Furlong and James Grissinger.

The members present were President James Bair, Vice-President David Fortson, Councilman Robert Jackson, Councilwoman DeeDee Brown, Councilman Terry Green, Councilwoman Jennifer Powell, Mayor Thomas Yoder, Chief of Police Charles Streightiff, Code Enforcement Officer James Morris, Borough Manager Chris Stevens, and Borough Secretary Richard King.

Chairwoman Jennifer Powell called the Community Development Committee meeting to order at 3:30 PM.

Chairwoman Jennifer Powell recognized the guest present and asked for their comments.

Justinna Brown presented the committee with an invite to Lunch-and-Learn at Ellis Ballroom of Juniata College on February 21, 2024, from 12:30 PM till 1:30 PM, where lunch will be provided.

Justinna Brown also presented the committee with an invite to a Free Worshop for Faculty & Community Partners at Ellis Ballroom of Juniata College on February 21, 2024, from 3:30 PM till 5:30 PM.

Gary Cramer said that we see a Christmas Star on Stone Creek Ridge and Piney Ridge and he would like to see one on Flagpole Hill. Gary also mentioned a cross for Easter.

Borough Manager Chris Stevens said that he would look into prices for these.

Linda DeArmitt thanked Borough Council for having her as the Community Events Coordinator and gave a report. Linda reported on the pay that she has received and said that by the agreement she is short $3,300.00.

The committee suggested that she put this all on paper and submitted it to the borough.

Chairwoman Jennifer Powell called on the Grants Administrator’s report.

Borough Manager Chris Stevens said that Merrilees did not start last week and said they should be in this week.

Borough Manager Chris Stevens said that Adam Miller is applying for the Marcellas Shale Grant for a sound and movie system for Bryan Park.

Chairwoman Jennifer Powell called on the Borough Manager’s report.

Chris Stevens said he had nothing else to report on.

Chairwoman Jennifer Powell called on the mayor’s report.

Thomas Yoder said he had nothing to report on.

Chairwoman Jennifer Powell called on old business.

Joseph Thompson updated everyone on the Radio Station by saying our application has been approved is in the 2nd stage of being reviewed.

Joseph Thompson said for the music program it would cost $400.00 and need to sign a Scope of Work contract on support, where this is $100.00 per month.

There was a discussion on this.

Joseph Thompson said the plan for equipment would cost around $15,000.00 to $20,000.00.

Chairwoman Jennifer Powell said that we need to inform the public on why we need this radio station.

It was mentioned that this was for public safety, emergencies, and public services.

Chairwoman Jennifer Powell said that we should have a Mission Statement.

Chairwoman Jennifer Powell asked Joseph Thompson what he needs from the borough.

Joseph Thompson said that you need to approve the scope of work.

**The Community Development Committee recommends a motion to sign the Scope of Work Contract for Initial Library setup and imaging package of $400.00 and monthly support retainer of $100.00 per month.**

Chairwoman Jennifer Powell called on new business.

There was nothing reported under new business.

Executive Session was not called for.

After no further business, the Community Development Committee meeting was adjourned at 4:02 PM.

Minutes submitted by,

Richard S. King
Borough Secretary