Huntingdon Borough Maintenance Committee Meeting Minutes  
Tuesday, February 6, 2024

The Huntingdon Borough Maintenance Committee meeting was held in the Borough Conference Room, 530 Washington Street, Huntingdon, PA 16652.

The guests present were Jennifer Clark, Gary Cramer, Joseph Thompson, Sandra Park, and Eric Greene.

Members present were President James Bair, Vice-President David Fortson, Councilman Robert Jackson, Councilwoman DeeDee Brown, Councilman Terry Green, Councilwoman Jennifer Powell, Mayor Thomas Yoder, Maintenance Foreman Travis Gutshall, Borough Manager Chris Stevens and Borough Secretary Richard King.

Chairman Terry Green called the Maintenance Committee meeting to order at 2:00 PM.

Chairman Terry Green recognized the guest present and asked for their comments.

Jennifer Clark said that a tree had fallen at 17th and Washington Street, and Maintenance had come up and removed the tree. Jennifer said that the trunk had been uprooted and asked if this could be removed.

Borough Manager Chris Stevens said that Mincemoyer owns this property, and it is his responsibility to have this taken care of.

Chairman Terry Green said to let the Code Enforcement Officer James Morris know.

Chairman Terry Green called on the Maintenance Foreman’s report.

Councilman Robert Jackson asked if the recycling truck was back.

Travis Gutshall said yes, and it is running.

Chairman Terry Green called on the Borough Engineer’s report.

Andy Glitzer said the amphitheater slab has been completed by KLA. Andy said that we have received a request for payment #2 from KLA for $48,770.04 for this project.

Borough Manager Chris Stevens showed pictures of the amphitheater on the screen.

**The Maintenance Committee recommends a motion to approve Payment No. 2 to KLA in the amount of $48,770.04 for the amphitheater project.**

Andy Glitzer said he has received from PennDOT, the Green Light-Go Grant Quarterly Update form, that is due March 1, 2024. Andy said that he will get this in and asked for an extension. Andy said this grant expires on June 30, 2024.

Andy Glitzer said that Bruce Merrilees has not been on site yet.

Andy Glitzer said that he had sent revisions for the bathroom at the amphitheater to DCNR, and when they approve these, then it will be put out to bid. Andy said the problems was with Handicap ADA.

Chairman Terry Green called on the Borough Manager’s report.

Chris Stevens said the Maintenance department crew has been working on Quinter Avenue Storm Water issue.

Chairman Terry Green called on old business.

There was nothing reported under old business.

Chairman Terry Green called on new business.

Councilman Robert Jackson said there is a tree on Hearn Trail, that is bent over and asked if this could be removed. Robert said that the drainage is coming over the hill and asked if we could divert this.

Borough Manager Chris Stevens said that we need to pick a date for going out and looking at the streets that we want to pave this year.

Mayor Thomas Yoder said that one street is at 12th & Moore going to Mifflin Street.

President James Bair said there is an area on Mifflin Street by the community center.

Borough Manager Chris Stevens said that we need to pick a date for Spring Clean-up.

The committee set the date for setting items out on April 19th, 20th & 21st, 2024 with pick-up April 22nd through the April 26, 2024.

Executive Session was not called for.

After no further business, the Maintenance Committee meeting was adjourned at 2:20 PM.

Minutes submitted by,  
  
  
  
Richard S. King  
Borough Secretary