Huntingdon Borough Administrative Committee Meeting Minutes

The Huntingdon Borough Administrative Committee meeting was held in the Borough Conference Room, 530 Washington Street, Huntingdon, PA on Tuesday, July 1, 2025.

The members present were President James Bair, Vice-President David Fortson, Councilman Robert Jackson, Councilwoman DeeDee Brown, Councilman Terry Green, Councilwoman Jennifer Powell, Mayor Thomas Yoder, Chief of Police Charles Streightiff, Code Enforcement Officer James Morris, Borough Manager Chris Stevens and Borough Secretary Richard King.

The guest present were Mackenzie Kuncher and Brian Butler.

The Administrative Committee meeting was called to order by Chairman James Bair at 5:41 PM.

Chairman James Bair recognized the guest present and asked for their comments.

Mackenzie Kuncher asked if we were going to discuss the chicken ordinance.

Chairman James Bair said we will here in a little bit.

Chairman James Bair called on the mayor’s report.

Thomas Yoder said he had nothing to report.

Chairman James Bair called on the Borough Solicitor’s report.

There was nothing reported.

Chairman James Bair called on the Borough Manager’s report.

Chris Stevens said he had nothing to report on right now.

Chairman James Bair called on old business.

Chairman James Bair said that we will be voting on the chicken ordinance at the Borough Council meeting on July 15th.

Councilwoman Jennifer Powell said are we not going to place this on Text My Gov.

Chairman James Bair said no.

Councilwoman Jennifer Powell asked if the ordinance would need advertised.

Borough Manager Chris Stevens said yes.

Code Enforcement Officer James Morris said the proposed ordinance changes are setbacks, must register with the Department of Health.

Borough Manager Chris Stevens said you will either approve the new ordinance or not approve at the Borough Council meeting.

Councilman Robert Jackson said he was not going to approve this because it had in it any size yard.

**The Administrative Committee recommends a motion to approve or to not approve the ordinance No. 2025-993 amending portions of the Zoning Code of the Borough of Huntingdon establish regulations for the keeping of domesticated chickens as an permitted use in the Residential Conservation (RC), Residential Suburban (RS) and Residential Urban (RU) Districts with certain restrictions and penalties for the violations thereto.**

Borough Manager Chris Stevens said you will receive here shortly the RFP for Engineering packet to look over.

There was some discussion on this.

Borough Manager Chris Stevens said there is no one close that has an office here.

Borough Manager Chris Stevens said this will be advertised in the Daily Newspaper.

Borough Manager Chris Stevens said we will be finalizing the new Union Contract.

Councilman Robert Jackson said it has been a while but what is the outcome for Quarry’s property.

Borough Manager Chris Stevens said we have not heard back on this grant we applied for.

Chairman James Bair called on new business.

There was nothing reported under new business.

After no further business, the Administrative Committee meeting was adjourned at 5:54 PM.

Minutes submitted by,

Richard S. King  
Borough Secretary