Huntingdon Borough Maintenance Committee Meeting Minutes

The Huntingdon Borough Maintenance Committee meeting was held in the Borough Conference Room, 530 Washington Street, Huntingdon, PA on Tuesday, August 5, 2025.

Members present were President James Bair, Vice-President David Fortson, Councilman Robert Jackson, Councilwoman DeeDee Brown, Councilwoman Jennifer Powell, Mayor Thomas Yoder, Borough Engineer Qian Zhang, Maintenance Foreman Travis Gutshall, Borough Manager Chris Stevens and Borough Secretary Richard King.

Councilwoman Jennifer Powell called the Maintenance Committee meeting to order at 2:00 PM.

There were no guest present to be recognized.

Councilwoman Jennifer Powell called on the Maintenance Foreman’s report.

Travis Gutshall said that he had presented the probation status report on Owen Garlock and said that he would recommend that Borough Council removes him from probationary status and place him on full-time status.

**The Maintenance Committee recommends a motion that Owen Garlock be removed from probationary status and Owen Garlock be made a full-time employee with the borough.**

Travis Gutshall said that three of his employees now have their CDL permits.

Councilwoman Jennifer Powell called on the Borough Engineers report.

Qian Zhang said we still have not received our permit from PennDOT for the Cold Springs Road water line replacement.

Qian Zhang said that after talking to Travis Gutshall, she will sign off on WSL Inc., request for payment #4.

Borough Manager Chris Stevens said that we have received reimbursement from DCNR of roughly $57,000 for the Amphitheater Bathroom grant.

Borough Manager Chris Stevens said on the Amphitheater itself, we are looking at another company to come in. Chris said we had some companies come in to look, and the project was too big.

Councilwoman Jennifer Powell called on the Borough Managers report.

Chris Stevens showed on the screen what had happened at 10th and Mifflin Street with the Storm Sewer collapsing. Chris said this was a 36-inch brick line with two other lines running into it.

Chris Stevens said the guys did a great job working on this.

Councilwoman DeeDee Brown asked if we had streets that had weight limits on them.

Travis Gutshall said no.

President James Bair said to Travis Gutshall to thank all of the guys for working on this.

Chris Stevens said the guys had a water line break on 12th and Washington Street.

Chris Stevens said the guys are replacing the water line off of 11th and Moore Street and will be running this to 12th Street. Travis Gutshall said there are 9 houses tied into this line.

Chris Stevens said the gas company has been notified about this project and asked if they needed to replace their gas line, to do it now. Chris said if they don’t and when we pave this alley, they will need to wait 3 years.

Chris Stevens said that 2005 Mini Excavator is due to be replaced. Chris said that Travis Gutshall had received a quote for a new Mini Excavator at a cost of $70,311. Chris said the trade in value of the 2005 Mini Excavator is $18,000. Chris said that this will come out of the Water and Sewer Fund.

**The Maintenance Committee recommends a motion to purchase a 2025 Mini Excavator at a cost of $70,311 to replace the 2005 Mini Excavator, with a trade in value of $18,000.**

Travis Gutshall said that we are actually using the new one.

Mayor Thomas Yoder asked if Verizon was going to pave 6th Street.

Chris Stevens said they would be paving the one side of the street that they dug up.

Chris Stevens said the guys are doing a great job and are busy with projects.

Chris Stevens said that Jesse Theys, from PennDOT was in and finalized the paving project that was done.

Councilwoman Jennifer Powell called on old business.

Mayor Thomas Yoder asked about the 7th Street Parking Lot.

Borough Manager Chris Stevens said this project was advertised and bids will probably be open sometime this month.

Councilwoman Jennifer Powell called on new business.

Councilman Robert Jackson said that on Prospect Avenue, the construction crew had dug up around the area and said these needs fixed.

After no further business, the Maintenance Committee meeting was adjourned at 2:29 PM.

Minutes submitted by,

Richard S. King
Borough Secretary