

WE ARE HIRING

911 TELECOMMUNICATOR (PART TIME)

COMPETITIVE WAGES

&

PAID ON THE JOB TRAINING



MINIMUM REQUIREMENTS

- 18 years of age
- Type 35 words per minute
- Able to Pass Law Enforcement background check
- Able to work 8 to 12 hour shifts
- Able to work days, nights, and weekends as needed
- NO Experience Needed

JOB DUTIES

- Answer and Manage Emergency and Non-Emergency Calls
- Operate Radio, Telephone, and Related Communications Equipment to receive and relay information to appropriate agencies
- Coordinate Multi-Agency responses and enter critical data accurately
- Provide support information to Police Officers, the general public, and other Public Safety agencies as required
- Maintain strict confidentiality and uphold the highest standards of service

Applications can be delivered to:

530 Washington Street
Huntingdon, PA 16652

Email:
smagill@huntingdonboro.com