

Huntingdon Borough – 911 Telecommunicator

EMPLOYMENT APPLICATION

Application information

Full name:

Last First M.I.

Date:

Address:

Street address Apt/Unit #

City State Zip Code

Phone:

Email:

Date of Birth:

Last 4 of S.S. #

Position applied
for:

Are you a citizen of the United States?

Yes ☐ No ☐

If no, are you authorized to work in the
U.S.?

Yes ☐ No ☐

Have you ever worked for this company?

Yes ☐ No ☐

If yes, when?

Have you ever been convicted of a Felony
or Misdemeanor resulting in up to 6
months or more imprisonment?

Yes ☐ No ☐

If yes, explain?

Education

High school:

Address:

From:

To:

Did you graduate?

Yes ☐ No ☐

Diploma:

College:

Address:

From:

To:

Did you graduate?

Yes ☐ No ☐

Degree:

Other:

Address:

From:

To:

Did you graduate?

Yes ☐ No ☐

Degree:

References

Please list three professional references.

Full name:	Relationship:
_____	_____
Company:	Phone:
_____	_____
Address:	Email:
_____	_____

Full name:	Relationship:
_____	_____
Company:	Phone:
_____	_____
Address:	Email:
_____	_____

Full name:	Relationship:
_____	_____
Company:	Phone:
_____	_____
Address:	Email:
_____	_____

Previous Employment

Company:	Phone:
_____	_____
Address:	Supervisor:
_____	_____
Job title:	From: To:
_____	_____

Responsibilities: _____

May we contact your previous supervisor for a reference? Yes ☐ No ☐

Company:	Phone:
_____	_____
Address:	Supervisor:
_____	_____
Job title:	From: To:
_____	_____

Responsibilities: _____

May we contact your previous supervisor for a reference? Yes ☐ No ☐

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job title: _____ From: _____ To: _____
Responsibilities: _____
May we contact your previous supervisor for a reference? Yes ☐ No ☐

Military Service

Branch: _____ From: _____ To: _____
Rank at discharge: _____ Type of discharge: _____
If other than honorable, explain: _____

Skills and Certifications:

Disclaimer and signature

I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.
Signature: _____ Date: _____

Return application with cover letter and resume to the following address

Huntingdon Borough
ATTN: 911 Center
530 Washington Street
Huntingdon, PA, 16652